



OneView[®]

TIP GUIDE : LOGINS

Login Dashboard

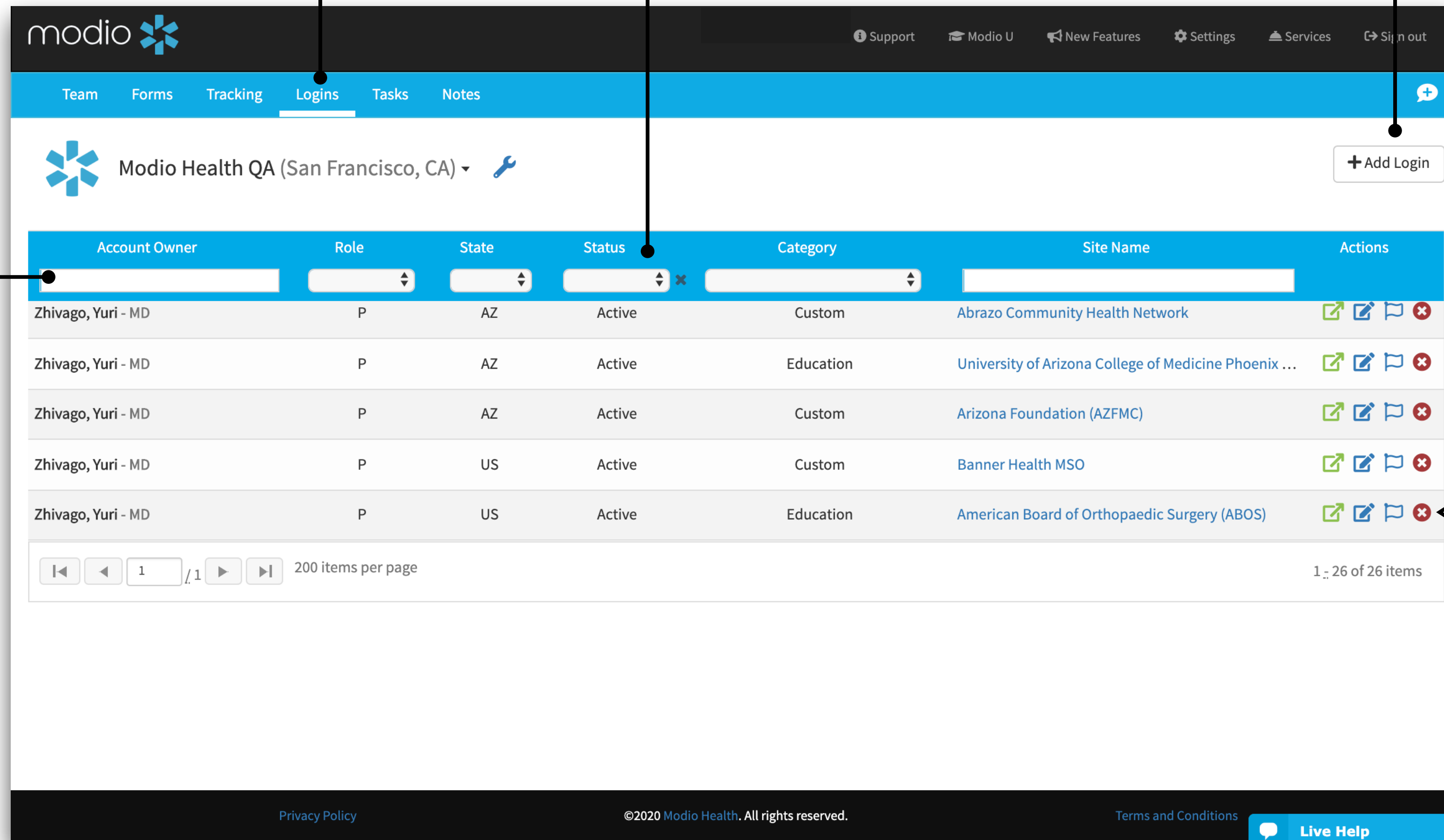
Use the Logins tab to store sensitive credentials like CAQH passwords. Logins are available to all coordinators on your team. Providers can only see logins that they own (including logins you create for the provider).

Logins:
Switch to this tab to start adding Logins.





















Status:
Filter logins by Active, Archived, Flagged or Inactive.

Add Login:
Start by clicking "Add Login."





Filtering:
Type and filter as needed.



The screenshot shows the Modio Logins dashboard. At the top, there's a navigation bar with 'Team', 'Forms', 'Tracking', 'Logins', 'Tasks', and 'Notes'. Below this is a header for 'Modio Health QA (San Francisco, CA)' with a '+ Add Login' button. The main area is a table with columns: Account Owner, Role, State, Status, Category, Site Name, and Actions. The table contains five rows of login data. At the bottom, there's a pagination control showing '1 / 1' and '200 items per page', and a footer with '1 - 26 of 26 items'.

Account Owner	Role	State	Status	Category	Site Name	Actions
Zhivago, Yuri - MD	P	AZ	Active	Custom	Abrazo Community Health Network	   
Zhivago, Yuri - MD	P	AZ	Active	Education	University of Arizona College of Medicine Phoenix ...	   
Zhivago, Yuri - MD	P	AZ	Active	Custom	Arizona Foundation (AZFMC)	   
Zhivago, Yuri - MD	P	US	Active	Custom	Banner Health MSO	   
Zhivago, Yuri - MD	P	US	Active	Education	American Board of Orthopaedic Surgery (ABOS)	   

Icon Key:

-  **Viewing Logins:**
To view an existing login, click the Edit icon in the Actions column.
-  **Direct Link:**
Click here to be directed to the stored Logins website.
-  **Archiving Logins:**
Archive a login by clicking here. Archived logins can be retrieved by changing the Status filter to empty and clicking on the blue + icon in the Actions column.
-  **Flagging:**
Click on this icon to "flag" a login when it requires attention. Done updating a flagged login? Just click on the icon again to remove the marker.

Adding Logins

Securely store provider or coordinator login information for any site such as CAQH, PECOS, and more.

 **Add Login:**
Start Here by clicking
"Add Login."

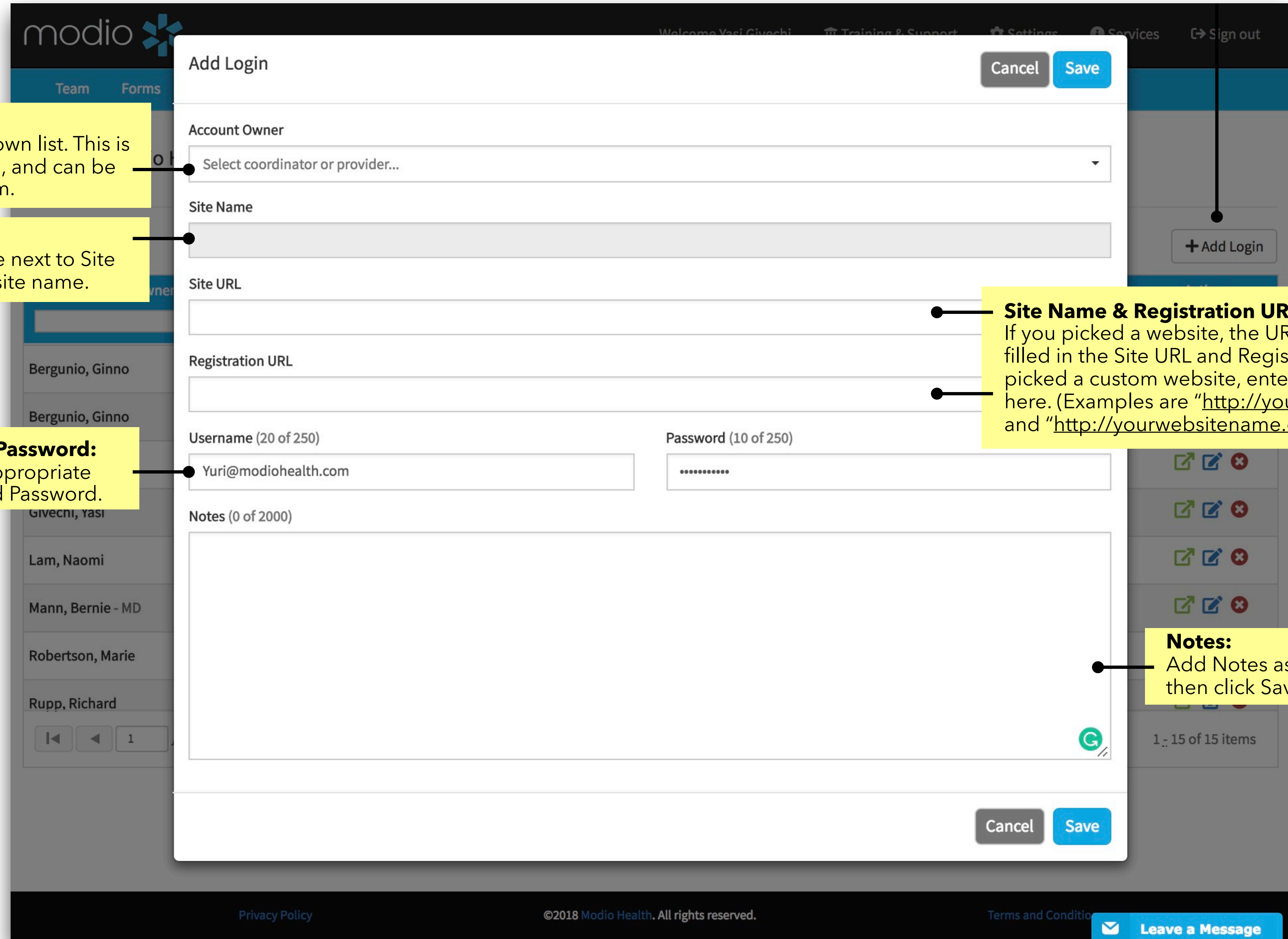
Account Owner:
Choose an Account Owner from the drop-down list. This is the person to whom the login details belong, and can be either a coordinator or provider on your team.

Site Name:
Click on the blank space next to Site Name to enter the website name.

Username & Password:
Enter in the appropriate Username and Password.

Site Name & Registration URL:
If you picked a website, the URL (address) will be auto-filled in the Site URL and Registration URL fields. If you picked a custom website, enter the URL for the site here. (Examples are "<http://yourwebsitename.com>" and "<http://yourwebsitename.com/signup>".)

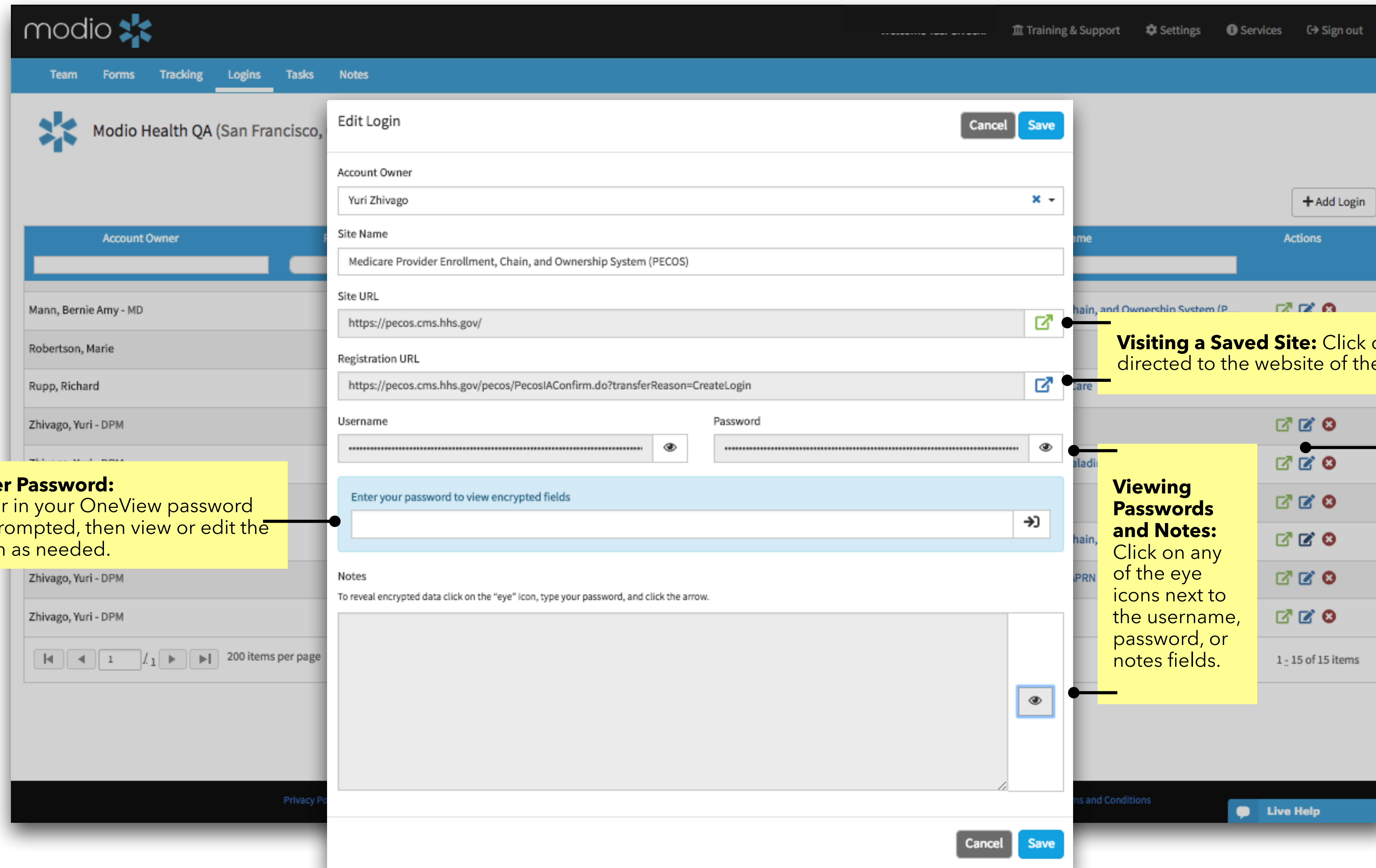
Notes:
Add Notes as needed, then click Save.



The screenshot shows the 'Add Login' form in the Modio application. The form is titled 'Add Login' and has 'Cancel' and 'Save' buttons at the top right. The form fields are: 'Account Owner' (a dropdown menu with 'Select coordinator or provider...' selected), 'Site Name' (a text input field), 'Site URL' (a text input field), 'Registration URL' (a text input field), 'Username (20 of 250)' (a text input field with 'Yuri@modiohealth.com' entered), 'Password (10 of 250)' (a password input field with masked characters), and 'Notes (0 of 2000)' (a large text area). The background shows a list of team members with names like Bergunio, Ginno; Givochi, Yasi; Lam, Naomi; Mann, Bernie - MD; Robertson, Marie; and Rupp, Richard. A '+ Add Login' button is visible in the background. The footer contains 'Privacy Policy', '©2018 Modio Health. All rights reserved.', 'Terms and Conditions', and a 'Leave a Message' button.

Viewing Logins

Customize your team dashboard by organizing your providers by department, updating their speciality or by adding notes.



The screenshot displays the Modio Health QA dashboard with the 'Logins' tab selected. An 'Edit Login' modal is open, showing fields for Account Owner (Yuri Zhivago), Site Name (Medicare Provider Enrollment, Chain, and Ownership System (PECOS)), Site URL (https://pecos.cms.hhs.gov/), and Registration URL (https://pecos.cms.hhs.gov/pecos/PecosIAConfirm.do?transferReason=CreateLogin). There are also fields for Username and Password, a section for entering a password to view encrypted fields, and a Notes section. The background shows a list of providers with an 'Actions' column containing icons for edit, delete, and view.

Enter Password:
Enter in your OneView password as prompted, then view or edit the login as needed.

Visiting a Saved Site: Click on the link to be directed to the website of the stored Login.

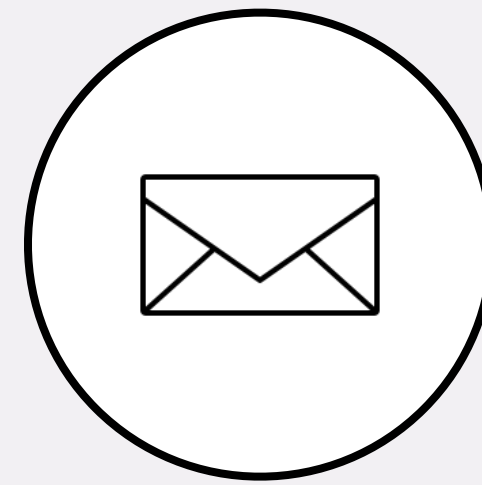
Viewing Passwords and Notes: Click on any of the eye icons next to the username, password, or notes fields.

Viewing Logins:
To view an existing login, click the Edit icon in the Actions column.

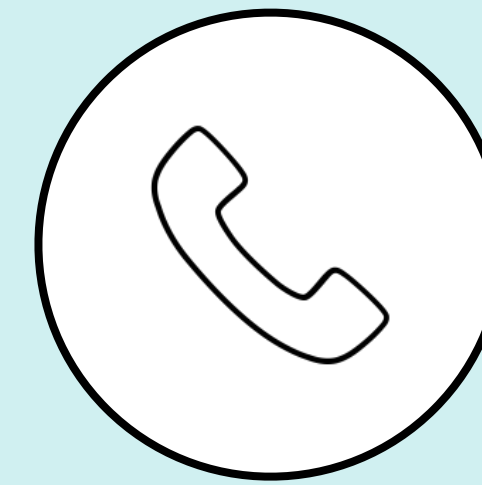
For additional questions or further training, contact the Modio Team via:



Online:
Live Chat Support



Email:
updates@modiohealth.com



Phone:
844.696.6346