

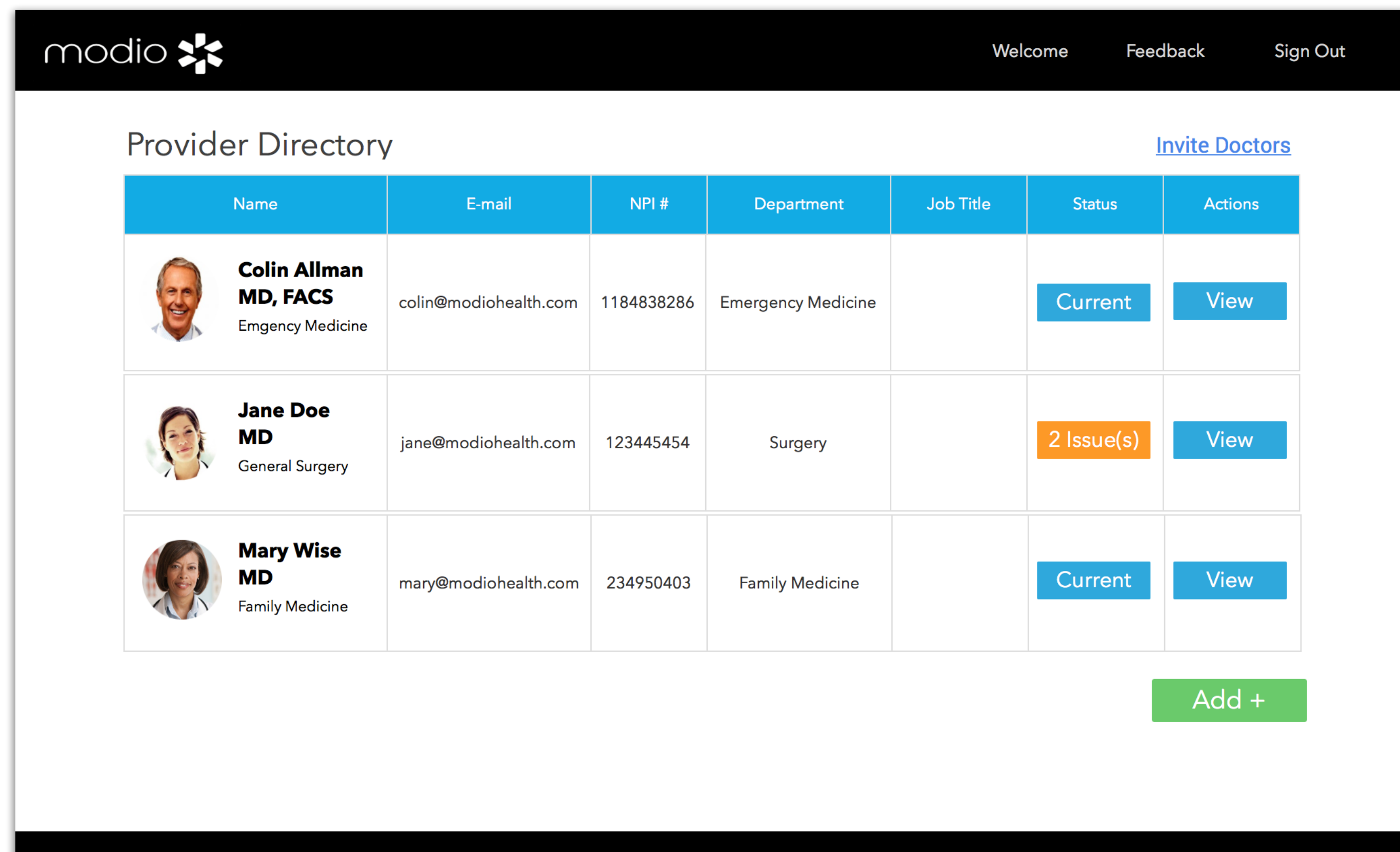
Quick Start Guide

OneView is a fully online platform that makes it simple to keep your organization in compliance. Manage and store your team's credentials and licensure information in one easily accessible place. The process is quick and efficient - we automatically collect most of the information about your providers and spare you the hassle. Using public services and primary source verification, our platform finds data like NPI, DEA, license numbers, practice info, education, and more. We even keep track of expiration dates, so you don't have to.




www.modiohealth.com

Provider Directory Dashboard

When you log in, you'll see the Provider Dashboard. This is your control center: you can add providers to your network, check their license and certification statuses, view DEA information, and manage/review each providers credentialing info.



The screenshot shows the Modio Provider Directory Dashboard. At the top, there is a navigation bar with the Modio logo, a 'Welcome' message, and links for 'Feedback' and 'Sign Out'. The main content area is titled 'Provider Directory' and includes an 'Invite Doctors' link. Below this is a table with columns for Name, E-mail, NPI #, Department, Job Title, Status, and Actions. Three providers are listed: Colin Allman MD, FACS (Emergency Medicine, Current status), Jane Doe MD (General Surgery, 2 Issue(s) status), and Mary Wise MD (Family Medicine, Current status). Each row has a 'View' button. At the bottom right, there is a green 'Add +' button.

Name	E-mail	NPI #	Department	Job Title	Status	Actions
 Colin Allman MD, FACS Emergency Medicine	colin@modiohealth.com	1184838286	Emergency Medicine		Current	View
 Jane Doe MD General Surgery	jane@modiohealth.com	123445454	Surgery		2 Issue(s)	View
 Mary Wise MD Family Medicine	mary@modiohealth.com	234950403	Family Medicine		Current	View

Questions, comments, or feedback? Click the "Feedback" link at the top of the page and submit your request to our team.

Quick Start Guide (Continued)

Compliance

The **Status** column quickly let's you see which doctors are in or out of compliance.

View your providers certificate and license details as well as expiration dates by clicking the "Current" or "Issues" button in this column.

The detailed view lists the providers license and certificate numbers as well as expiration dates.

Color coded indicators:

Yellow: there are 30 days or fewer until the license expires.

Red: the license has expired.

The screenshot shows the Modio Provider Directory interface. At the top, there is a navigation bar with the Modio logo, 'Welcome', 'Feedback', and 'Sign Out' links. Below this is the 'Provider Directory' section with an 'Invite Doctors' link. The main content is a table with columns: Name, E-mail, NPI #, Department, Job Title, Status, and Actions. Three providers are listed: Colin Allman (Emergency Medicine, Current), Jane Doe (General Surgery, 2 Issue(s)), and Mary Wise (Family Medicine, Current). A detailed view for Jane Doe is overlaid on the right, showing her profile and various license and certification details.

Name	E-mail	NPI #	Department	Job Title	Status	Actions
Colin Allman MD, FACS Emergency Medicine	colin@modiohealth.com	1184838286	Emergency Medicine		Current	View
Jane Doe MD General Surgery	jane@modiohealth.com	123445454	Surgery		2 Issue(s)	View
Mary Wise MD Family Medicine	mary@modiohealth.com	234950403	Family Medicine		Current	View

Jane Doe

State Licenses

State	Number	Issue Date	Expiration Date
VA	G2840400	12/30/2010	12/30/2020
NC	01013007400	09/02/2006	09/02/2014

DEA Licenses

Number	Issue Date	Expiration Date
AK8264450	12/31/2007	12/31/2017

State Controlled Substance Licenses

State	Number	Issue Date	Expiration Date
VA	KT85432	10/31/2005	10/31/2015

ABMS Certifications

Board (ABMS)	Specialty	Issue Date	Expiration Date
American Board of Surgery	Surgery	05/07/2009	05/07/2019

Other Certifications

Certification	Issue Date	Expiration Date
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OK

Quick Start Guide (Continued)

Adding Providers

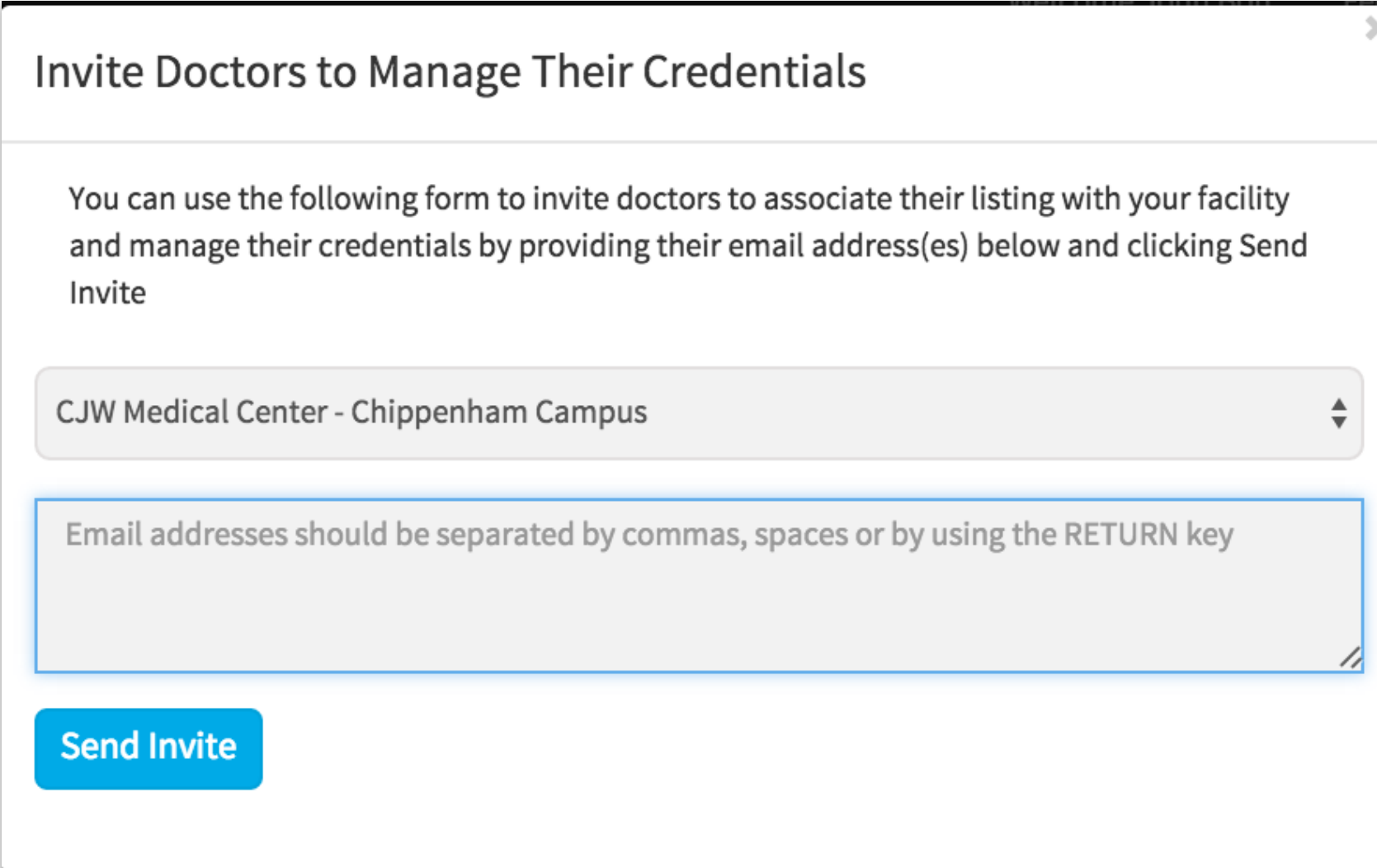
There are two ways to add a provider to your team.

1) Invite doctors

Click the “Invite doctors” link at the top right of the dashboard. Send a personalized email to invite a doctor to join your team. Once the doctor gets your email, they can choose to set up their own profile. Remember, the doctor won’t show up on your team until they’ve created a profile on Modio Health and accepted your invite.

2) Add +

The second option is to click the green “Add +” button at the bottom right of the dashboard. Enter the doctor’s first and last name, then choose their listing from the drop-down. Enter the provider’s email address (NPI is optional). At the end of the page, tick “Notify new doctor by e-mail” if you want them to know that you’ve claimed their profile. Make sure to click “Add & Close” to save the new doctor’s profile. You can start to manage the doctor’s profile immediately.



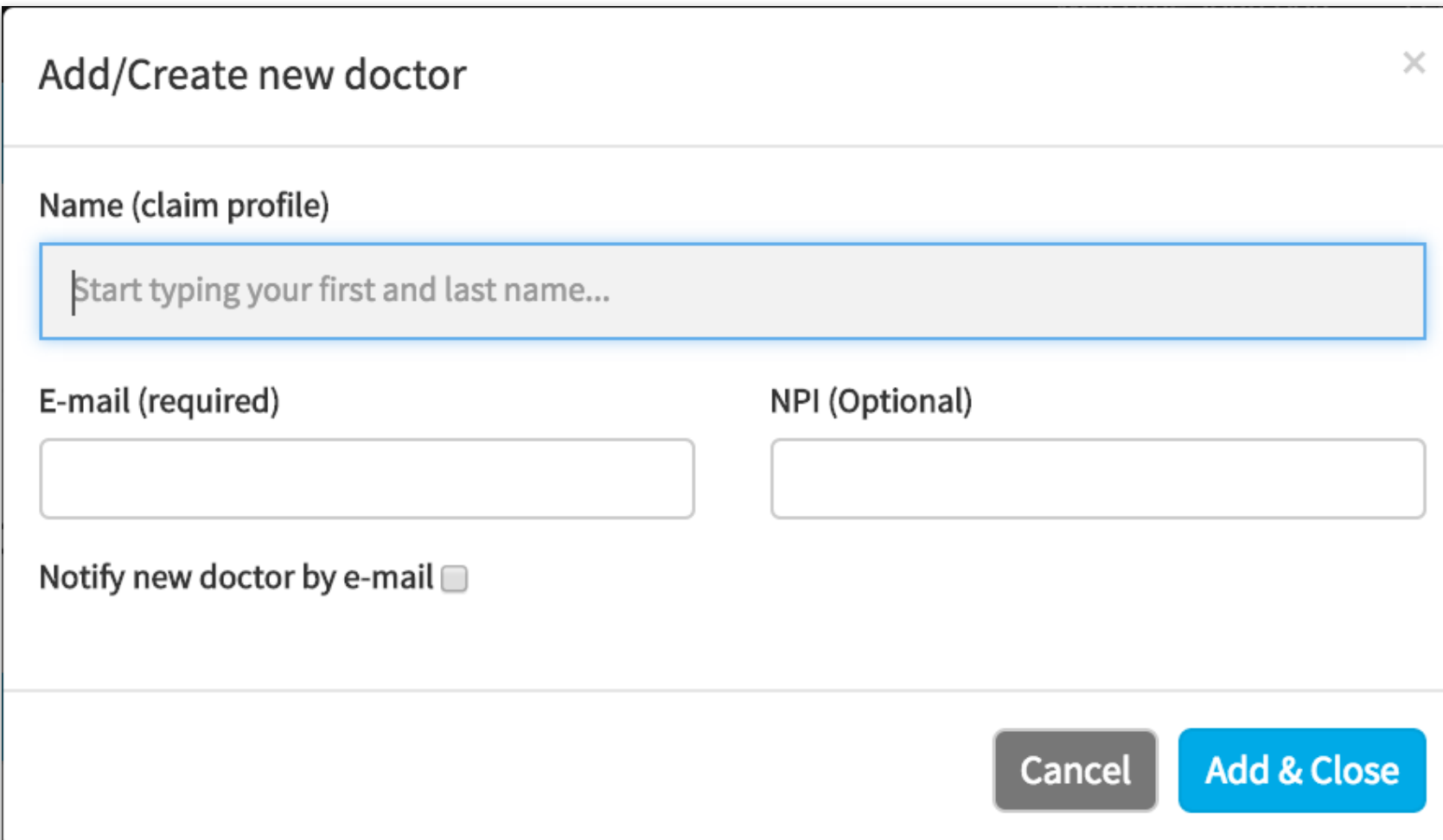
Invite Doctors to Manage Their Credentials

You can use the following form to invite doctors to associate their listing with your facility and manage their credentials by providing their email address(es) below and clicking Send Invite

CJW Medical Center - Chippenham Campus

Email addresses should be separated by commas, spaces or by using the RETURN key

Send Invite



Add/Create new doctor

Name (claim profile)

Start typing your first and last name...

E-mail (required) NPI (Optional)

Notify new doctor by e-mail

Cancel **Add & Close**

Quick Start Guide (Continued)

Credential management

To update your provider's credentialing and background info, click the "View" button at the far right edge of the dashboard. Each blue tab can be expanded and edited where you can add and edit details like phone number or middle name, add peer references, edit license information, and so on. The percent bar at the top shows how complete the doctor's profile is. The more you add, the better their profile will be.

Modio Health **OneView** also offers the ability to store any type of document. You can quickly upload and tag a doctor's documents to their profile by dragging and dropping files into the box with dashed lines. Later, you can go back and download those documents for easy access.

Jane Doe: Licensure

Learn more about credentialing

61%

- Personal Info
- Education & Training
- Hospital Affiliations
- Work History
- Peer References
- Licensure
- Certifications
- Insurance
- Documents

State Licenses ²

State	License #	Issue Date	Expiration Date	Actions
VA	G2840400	12/30/2010	12/30/2020	Edit
NC	01013007400	09/02/2006	09/02/2014	Edit

Add +

DEA ¹

State	DEA #	Issue Date	Expiration Date	Actions
US	AK8264450	12/31/2007	12/31/2017	Edit

Add +

State Controlled Substance Licenses ¹

State	License #	Issue Date	Expiration Date	Actions
VA	KT85432	10/31/2005	10/31/2015	Edit

Add +

Back: Peer References Save & Next: Certifications

Jane Doe: Documents

Learn more about credentialing

61%

- Personal Info
- Education & Training
- Hospital Affiliations
- Work History
- Peer References
- Licensure
- Certifications
- Insurance
- Documents

While we are all digital at Modio, some hospitals still require paper copies of some documents. Some habits are hard to shake! Upload your documents here to securely manage your files.

File Name	File Size	Date	Type	Download	Delete
Jane Doe CV.docx	21.69 KB	10/04/2015 @ 06:38PM	Curriculum Vitae (CV)	Download	Delete
Jane Doe ABSM Report.pdf	12.34 KB	10/04/2015 @ 06:38PM	Board Certification Certificate(s)	Download	Delete
Jane Doe SS card.pdf	12.34 KB	10/04/2015 @ 06:39PM	Social Security Card	Download	Delete

Drop Image or PDF file here or click to select file

Back: Insurance