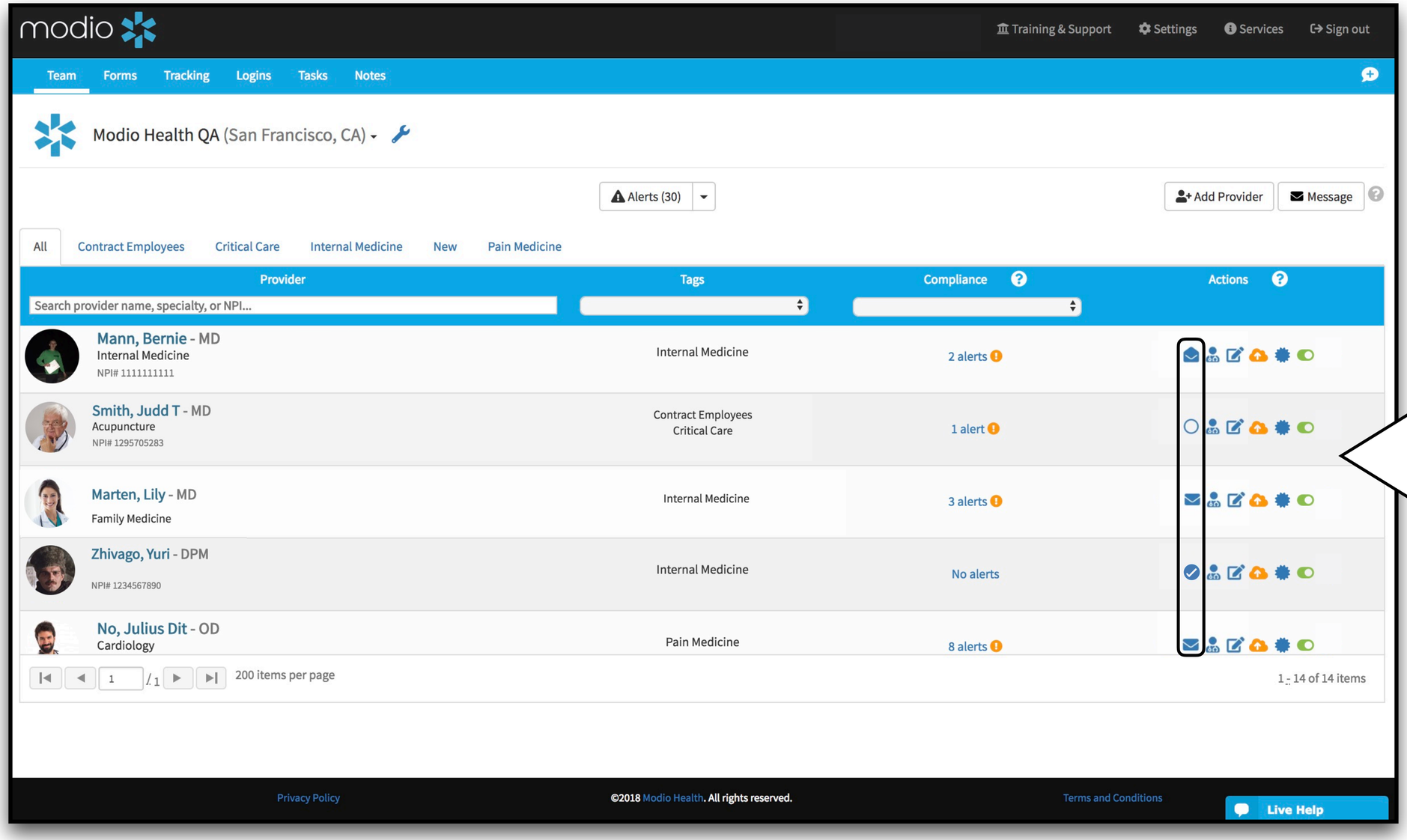
modio

OneView™

Provider Onboarding

Onboarding

Dashboard



Icon Key:

Incomplete Profile:
Indicates provider has started their profile.

New Invitation:
Indicates a new provider. Click to invite.

Accepted Profile:
Indicates a provider has accepted the invitation and created a profile.

Completed Profile:
Indicates provider has completed their onboarding.

Onboarding

Adding your Provider(s)

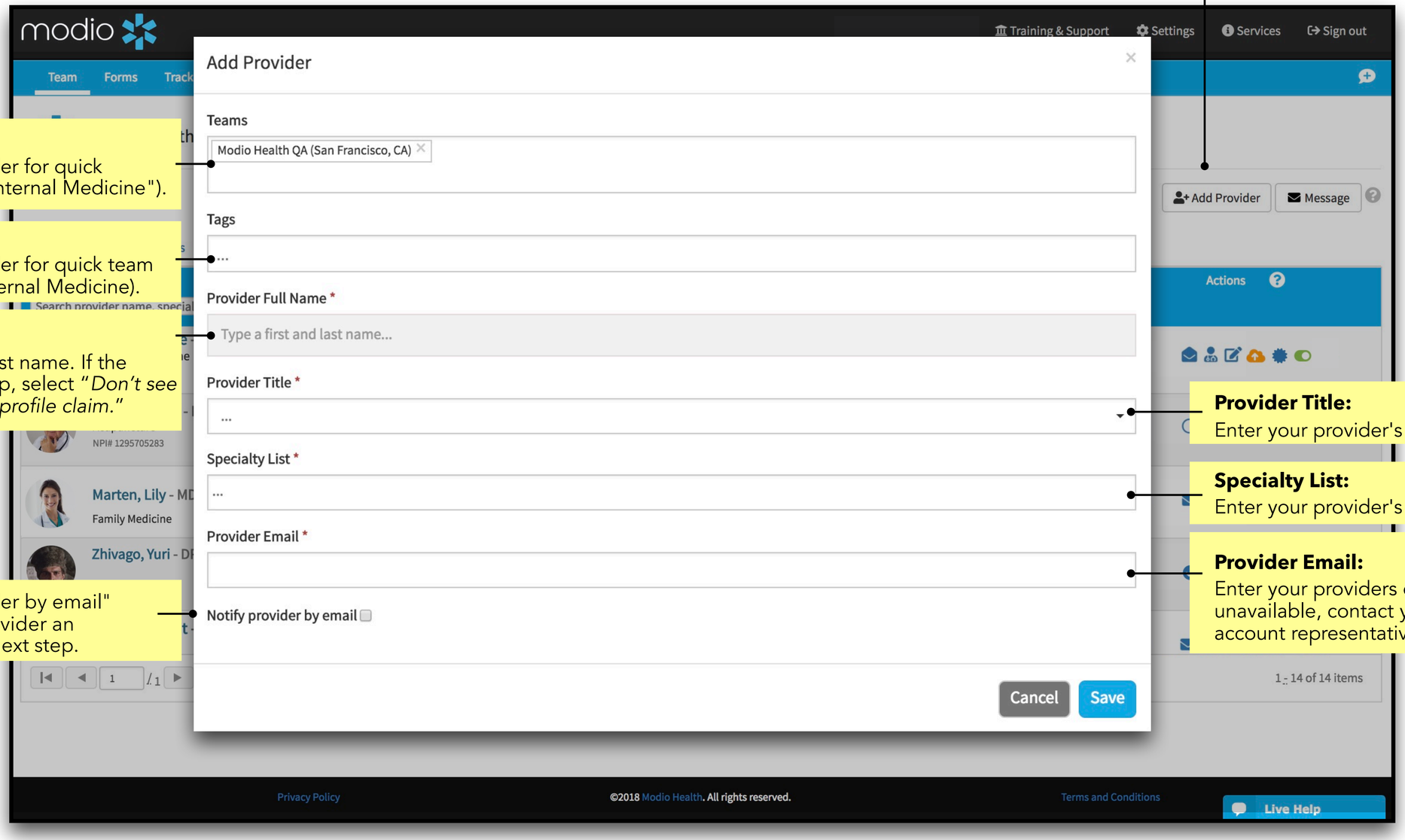
Add Provider:
Start here to add a new provider yourself.

Teams:
Tag your new provider for quick identification (i.e. "Internal Medicine").

Tag(s):
Tag your new provider for quick team identification (ie. Internal Medicine).

Provider Full Name:
Enter your provider's first and last name. If the provider's name doesn't show up, select "*Don't see profile listed? Click here to skip profile claim.*"

Do Not Click the "notify provider by email" checkbox. You can send the provider an invitation to their profile in the next step.



Provider Title:
Enter your provider's specialty.

Specialty List:
Enter your provider's email.

Provider Email:
Enter your providers email. If its unavailable, contact your Modio account representative.

Onboarding

Inviting your Provider(s)

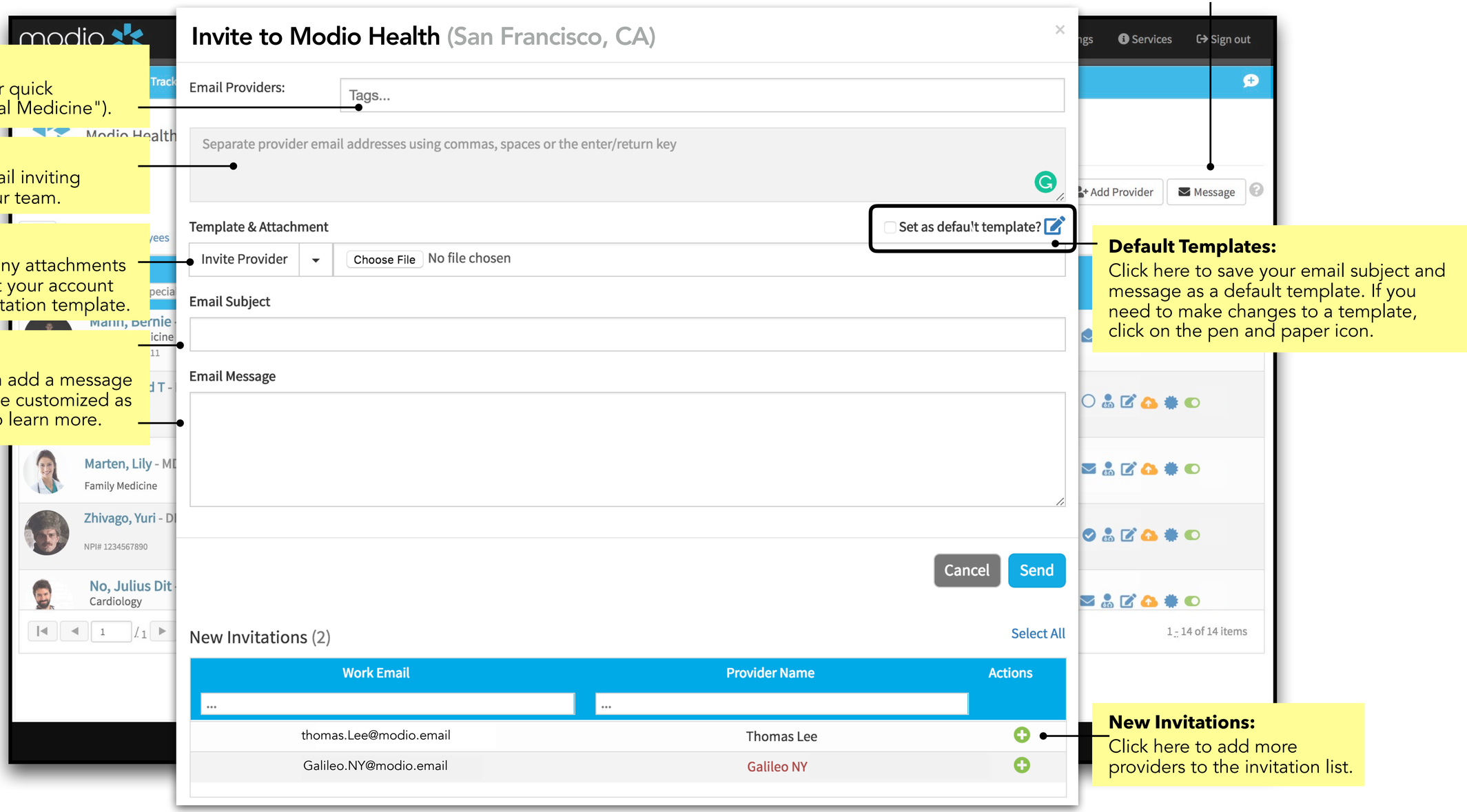
Message Provider:
Start here to invite a provider to register and join your team.

Tag(s):
Tag your new provider for quick identification (i.e. "Internal Medicine").

Email Providers:
Click here to send an email inviting the provider(s) to join your team.

Template & Attachment:
Customize your email and add any attachments (like a welcome packet). Contact your account manager to set up a custom invitation template.

Email Subject & Message:
Enter a desired subject and then add a message to your provider. This area can be customized as well. Contact your Modio Rep to learn more.



Default Templates:
Click here to save your email subject and message as a default template. If you need to make changes to a template, click on the pen and paper icon.

New Invitations:
Click here to add more providers to the invitation list.

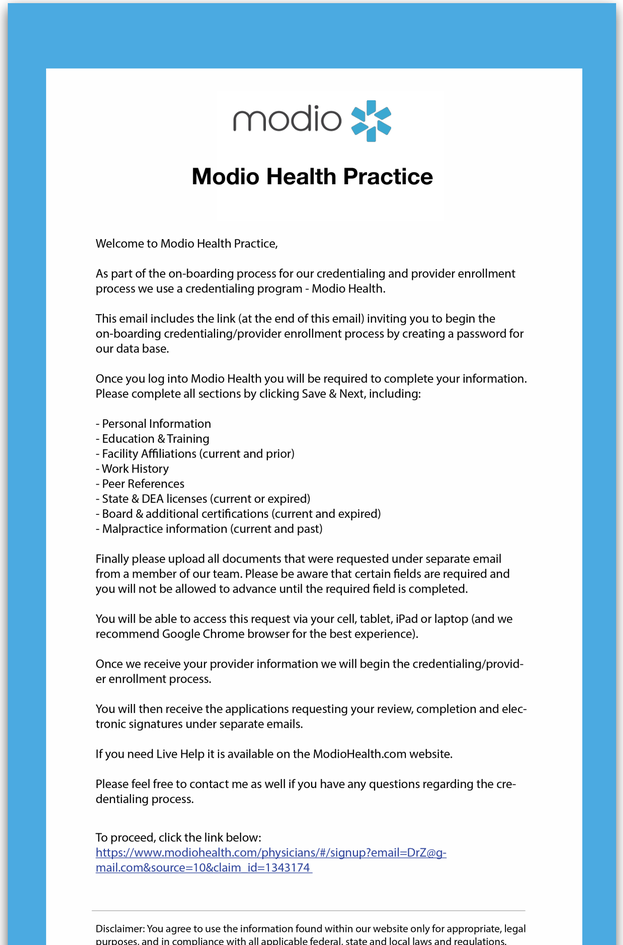
Onboarding

Next Steps - Overview

1. The provider will receive your message in their email.

2. The provider should click the link in your message, then claim their profile to start the onboarding process.

3. The provider is guided through the credentialing data sections and prompted to fill out required data. (Talk to your account manager to set up custom requirements for each field.) Any information added during onboarding is automatically copied to the provider's profile and available for viewing and editing. You can request that your provider upload a set of required or optional documents before completing onboarding (e.g. a CV or color photo).



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Modio Health Practice

Welcome to Modio Health Practice,

As part of the on-boarding process for our credentialing and provider enrollment process we use a credentialing program - Modio Health.

This email includes the link (at the end of this email) inviting you to begin the on-boarding credentialing/provider enrollment process by creating a password for our data base.

Once you log into Modio Health you will be required to complete your information. Please complete all sections by clicking Save & Next, including:

- Personal Information
- Education & Training
- Facility Affiliations (current and prior)
- Work History
- Peer References
- State & DEA licenses (current or expired)
- Board & additional certifications (current and expired)
- Malpractice information (current and past)

Finally please upload all documents that were requested under separate email from a member of our team. Please be aware that certain fields are required and you will not be allowed to advance until the required field is completed.

You will be able to access this request via your cell, tablet, iPad or laptop (and we recommend Google Chrome browser for the best experience).

Once we receive your provider information we will begin the credentialing/provider enrollment process.

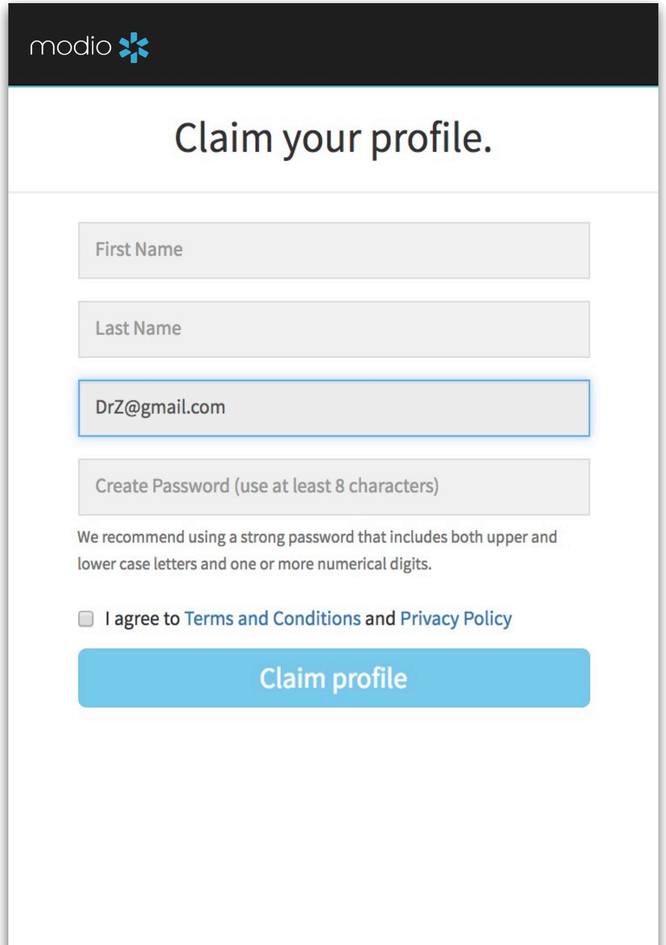
You will then receive the applications requesting your review, completion and electronic signatures under separate emails.

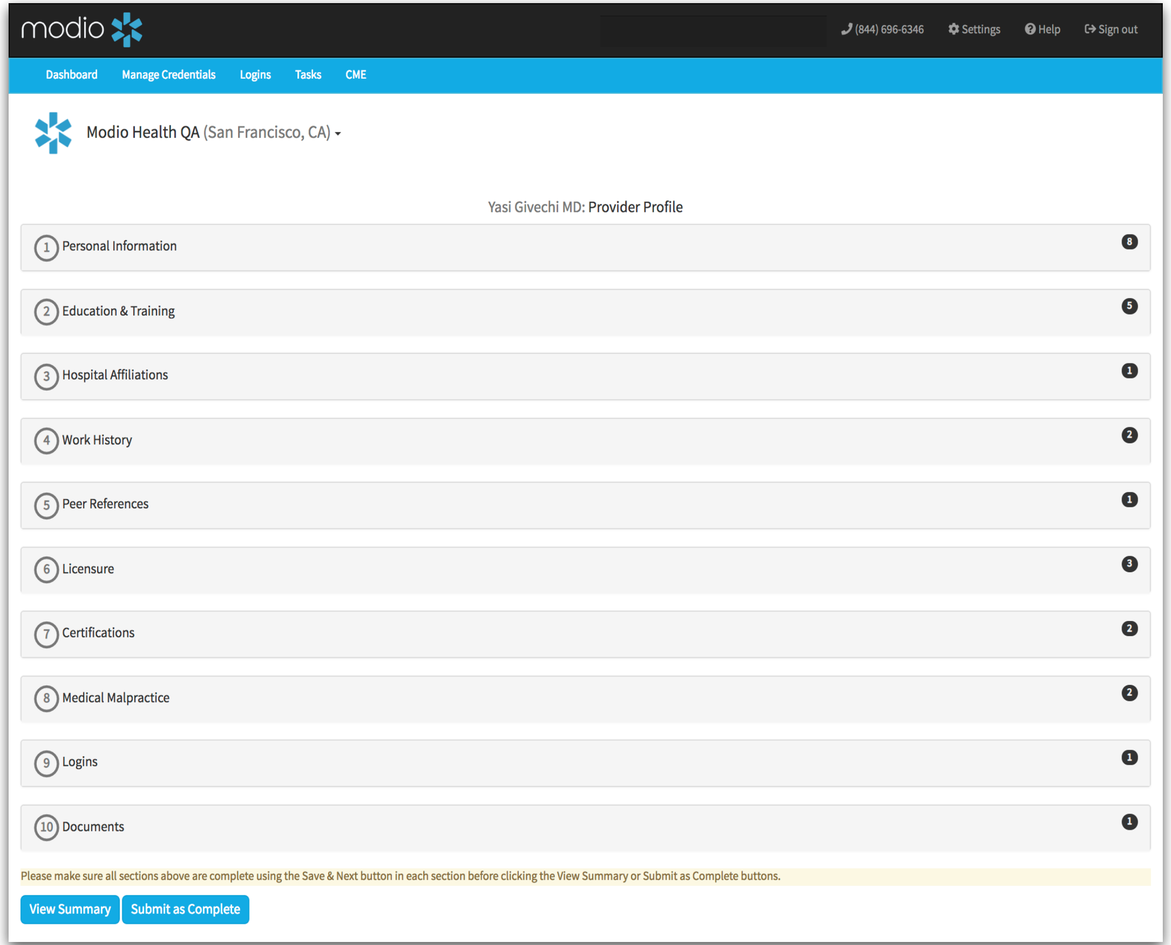
If you need Live Help it is available on the ModioHealth.com website.

Please feel free to contact me as well if you have any questions regarding the credentialing process.

To proceed, click the link below:
https://www.modiohealth.com/physicians/#/signup?email=DrZ@gmail.com&source=10&claim_id=1343174

Disclaimer: You agree to use the information found within our website only for appropriate, legal purposes, and in compliance with all applicable federal, state and local laws and regulations.





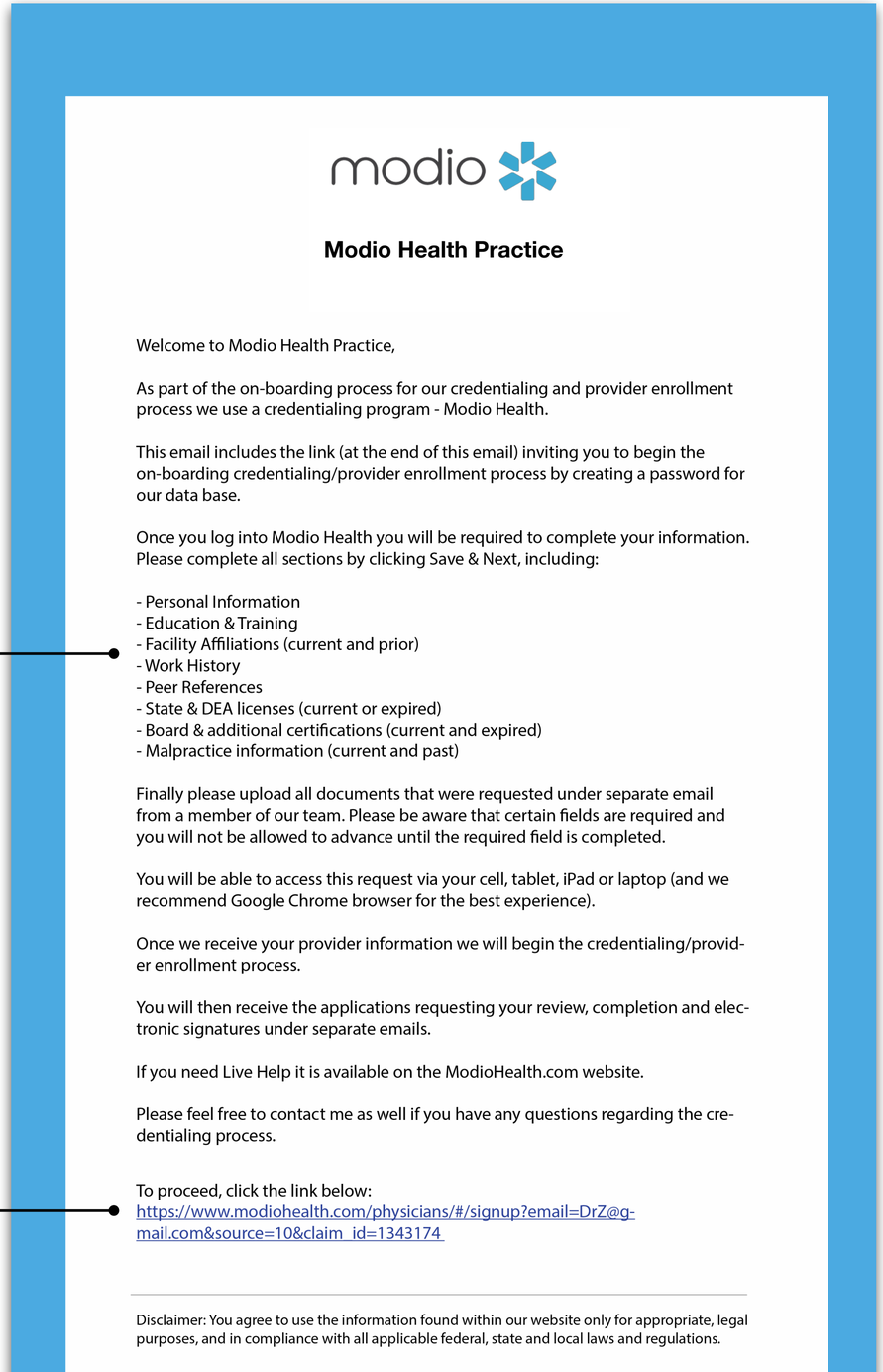
Onboarding

Step 1: Welcome Email

Your provider will receive a welcome email in their inbox with a list of action items that require their attention in order to complete their onboarding process.

*Emails can be customized to list specific steps required in onboarding for your practice. Contact your account manager to set up a custom invitation template.

Provider will need to click the link in the email and then start their profile setup process.



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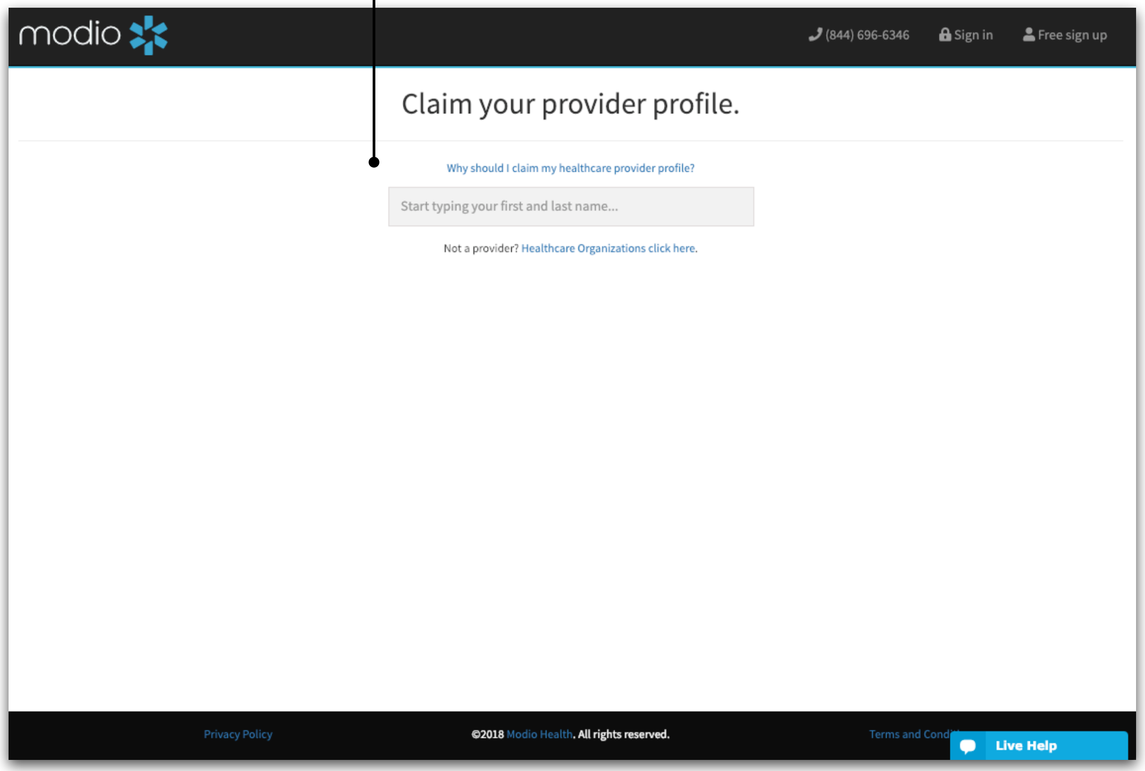
To proceed, click the link below:
https://www.modiohealth.com/physicians/#/signup?email=DrZ@gmail.com&source=10&claim_id=1343174

Disclaimer: You agree to use the information found within our website only for appropriate, legal purposes, and in compliance with all applicable federal, state and local laws and regulations.

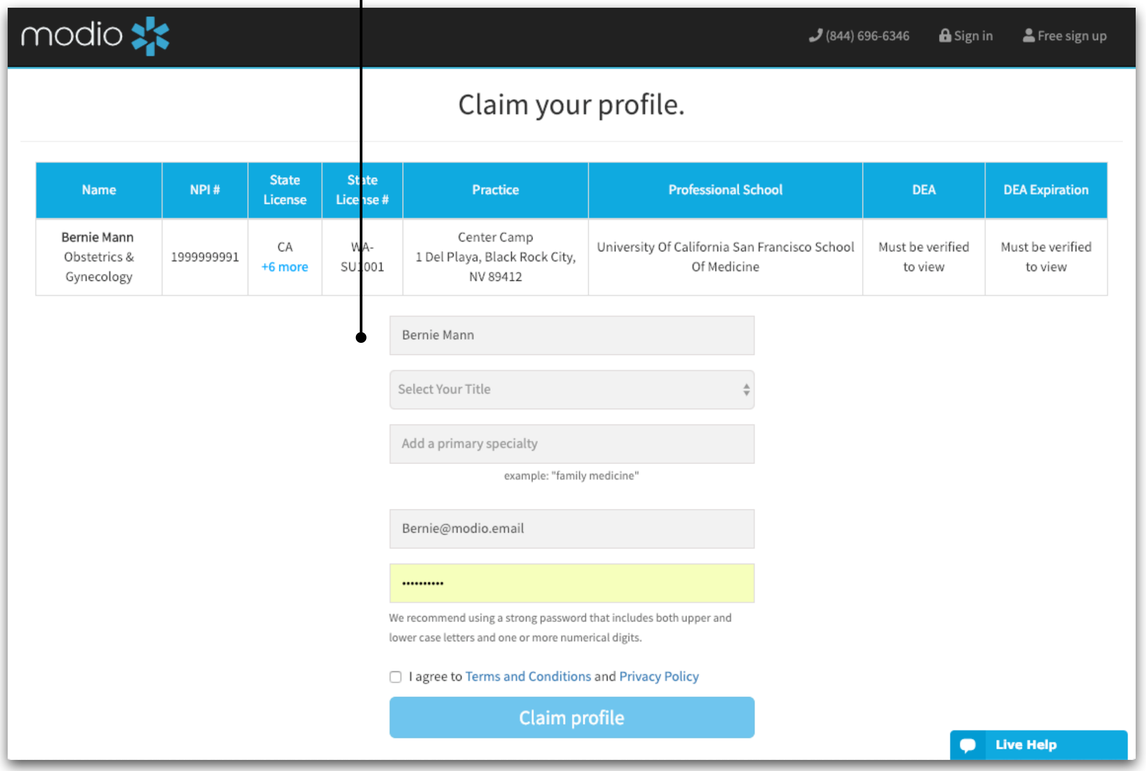
Onboarding

Step 2: Claiming Profile

Providers will next navigate onto the Modio “Claim your provider profile” page and enter their full name.



Next, your provider will need to enter their title, primary specialty, and email, then create a password to start the OneView onboarding process.



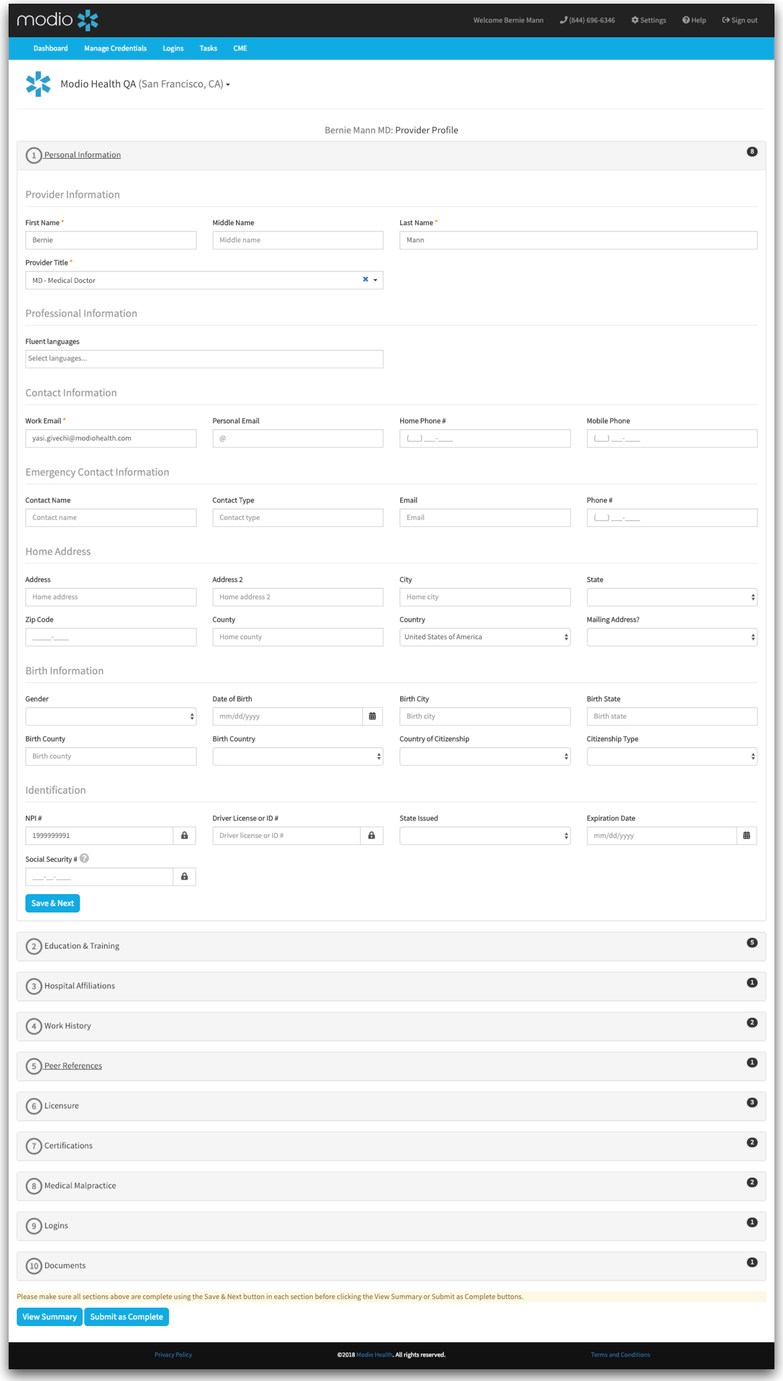
Onboarding

Step 3: Completing Onboarding Page

Finally, the provider will be directed to the onboarding page in OneView.

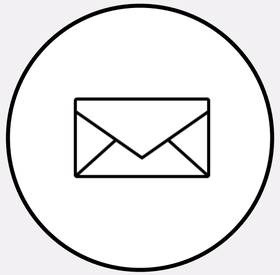
From here, they will be asked to fill in the following information (unless specified otherwise in your initial email) :

- Personal Information
- Education and Training
- Hospital Affiliations
- Work History
- Peer References
- Licensure
- Certifications
- Medical Malpractice
- Logins
- Documents



For additional questions or further training, contact the Modio Team via:

Online:
Live Chat Support



Email:
support@modiohealth.com

Phone:
844.696.6346