



OneView[®]

TIP GUIDE: FACILITY
PROFILE MANAGEMENT

Facility Management

Within OneView® you can create additional Groups/Organizations which we call “**Facilities**” which allow you to track data, documents, and credentialing information for a facility (in the same way you would for a provider).

Add Provider
Click here to start adding a facility.

The screenshot shows the Modio OneView V2 interface for Modio Health QA (San Francisco, CA). The top navigation bar includes links for Support, Modio U, New Features, Settings, Services, and Sign out. Below this is a secondary navigation bar with Team, Forms, Tracking, Logins, Tasks, and Notes. The main content area features a search bar for providers and a table listing four providers: Redcross, Kenneth Edward - MD (Family Medicine, 2 alerts), Smith, Judd T - MD (Acupuncture, 3 alerts), Snow, John - MD (Family Medicine, No alerts), and Zhivago, Yuri - MD (Addiction Medicine, 8 alerts). The table columns are Provider, Tags, Compliance, and Actions. A yellow callout box points to the 'Add Provider' button in the top right corner.

Provider	Tags	Compliance	Actions
 Redcross, Kenneth Edward - MD Family Medicine NPI# 1396757571		2 alerts	
 Smith, Judd T - MD Acupuncture NPI# 1295705283	Contract Employees Critical Care	3 alerts	
 Snow, John - MD Family Medicine NPI# 1801007265	Contract Employees	No alerts	
 Zhivago, Yuri - MD Addiction Medicine NPI# 1740201268	Contract Employees Internal Medicine Pain Medicine	8 alerts	

Facility Management

Creating your Facility.

1

Provider Full Name: Start by entering the name of your facility (ie. Modio Facility LLC) and you will see the **"Don't see profile listed? Click here to skip profile claim"** prompt. The name you provide for your facility will help distinguish it amongst your provider roster and can be changed later.

2

Provider Title: Enter and select FAC from the list

The screenshot displays the Modio Health QA interface with an 'Add Provider' modal form open. The form contains the following fields and options:

- Teams:** A text input field containing 'Modio Health QA (San Francisco, CA)' with a clear button (X).
- Tags:** A text input field with a placeholder '...'. A yellow circle '1' is positioned to the left of this field.
- Provider Full Name *:** A text input field containing 'Modio Facility LLC'. A yellow circle '1' is positioned to the left of this field.
- Provider Title *:** A dropdown menu with a blue highlight on 'CSARFD - Certified Substance Abuse Residential Facility Director'. Below it, the 'Facilities' section is expanded, showing 'FAC - Facility' selected. A yellow circle '2' is positioned to the left of this dropdown.
- Notify provider by email:** A checkbox that is currently unchecked.
- Buttons:** 'Cancel' and 'Save' buttons at the bottom right of the modal.

The background interface shows a list of providers with details for Smith, Judd T - MD (Acupuncture, NPI# 1295705283), Snow, John - MD (Family Medicine, NPI# 1801007265), and Zhivago, Yuri - MD (Addiction Medicine, NPI# 1740201268). The footer includes 'Privacy Policy', '©2019 Modio Health. All rights reserved.', 'Terms and Conditions', and a 'Live Help' button.

Facility Management

Creating your Facility.

1

Provider Full Name: Start by entering the name of your facility (ie. Modio Facility LLC) and you will see the **“Don’t see profile listed? Click here to skip profile claim”** prompt. The name you provide for your facility will help distinguish it amongst your provider roster and can be changed later.

Add Provider or Facility

Teams
Modio Health QA (San Francisco, CA) ✕

Tags
...

Facility Name * Add a Facility Name instead
Type a facility name... 📄

Facility Title *
FAC - Facility ✕ ▾

Specialty List *
No Specialty ✨ ✕

Facility Email *
facilityname@modio.email

Cancel Save

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Live Help

Facility Management

Creating your Facility.

The screenshot displays the Modio Health QA interface with an 'Add Provider' modal form open. The form includes fields for Teams, Tags, Provider Full Name, Provider Title, and Specialty List. The Specialty List dropdown is open, showing 'No spe' and 'No Specialty' as options. A yellow callout box with the number '3' points to the 'No Specialty' option, with the text 'Specialty List: Type in "No Specialty" here.' The background shows a list of providers, including Redcross, Kenneth Edward - MD, Snow, John - MD, and Zhivago, Yuri - MD.

Facility Management

Creating your Facility.

The screenshot displays the 'Add Provider' modal in the Modio Health QA system. The modal is overlaid on a background showing a list of providers. The modal form contains the following fields:

- Teams:** A dropdown menu with 'Modio Health QA (San Francisco, CA)' selected.
- Tags:** A text input field with three dots '...'.
- Provider Full Name *:** A text input field with the placeholder 'Type a first and last name...'.
- Provider Title *:** A dropdown menu with three dots '...'.
- Specialty List *:** A text input field with three dots '...'.
- Provider Email *:** A text input field containing the placeholder email 'Modio.FacilityLLC@modio.email'. A yellow callout box with the number '3' points to this field.
- Notify provider by email:** A checkbox that is currently unchecked.

At the bottom right of the modal are 'Cancel' and 'Save' buttons. The background interface shows a list of providers, including 'Redcross, Kenneth Edward - MD' and 'Smith, Judd T - MD'. The footer of the page includes 'Privacy Policy', '©2019 Modio Health. All rights reserved.', 'Terms and Conditions', and a 'Live Help' button.

3 **Provider Email:** You can use a placeholder email here.

We suggest:
"facility name" @ modio.email
Example: ModioFacilityLLC@modio.email.

3

Facility Management

Saving your Facility.

This is a Summary View of the Facility Fields before you enter save.

The screenshot displays the Modio Health QA interface with an 'Add Provider' modal form open. The background shows a list of providers with details like names, specialties, and NPI numbers. The modal form includes the following fields:

- Teams:** A dropdown menu with 'Modio Health QA (San Francisco, CA)' selected.
- Tags:** A text input field containing '...'. There is a small 'x' icon to the right of the field.
- Provider Full Name *:** A text input field containing 'Modio Facility LLC'.
- Provider Title *:** A dropdown menu with 'FAC - Facility' selected and a blue 'x' icon to the right.
- Specialty List *:** A dropdown menu with 'No Specialty * x' selected.
- Provider Email *:** A text input field containing 'Modio.FacilityLLC@modio.email'.
- Notify provider by email:** A checkbox that is currently unchecked.

At the bottom right of the modal, there are 'Cancel' and 'Save' buttons. A yellow callout box with the number '4' highlights the 'Save & Continue' button. The background interface includes a navigation bar with 'Team', 'Forms', 'Tracking', 'Logins', and 'Tasks'. The footer contains 'Privacy Policy', '©2019 Modio Health. All rights reserved.', 'Terms and Conditions', and a 'Live Help' button.

Facility Management

Finding your New Facility.

New Facility Here:
You will find your new facility in your team roster with the abbreviation "FAC" following the facility name.



The screenshot displays the Modio Health QA (San Francisco, CA) provider management interface. The top navigation bar includes links for Support, Modio U, New Features, Settings, Services, and Sign out. Below this, a secondary navigation bar contains Team, Forms, Tracking, Logins, Tasks, and Notes. The main content area shows the Modio Health QA (San Francisco, CA) header with an 'Add Provider' and 'Message' button. A 'OneView V2' dropdown menu is visible. The provider list is filtered by 'All' and includes categories like Contract Employees, Critical Care, Internal Medicine, IONM Physicians, and Pain Medicine. The table below has columns for Provider, Tags, Compliance, and Actions. The providers listed are:

Provider	Tags	Compliance	Actions
Internal Medicine NPI# 1999999991	Critical Care Internal Medicine...	3 alerts	[Icons]
KH Heath, Kirk W - MD Internal Medicine NPI# 1184838286	Internal Medicine	4 alerts	[Icons]
ML LLC, Modio Facility - FAC No Specialty		No alerts	[Icons]
BM Mann, Bernie - MD Emergency Medicine NPI# 1999999991		2 alerts	[Icons]
Marten, Lily - MD	Internal Medicine	No alerts	[Icons]

At the bottom, there is a pagination control showing '1 / 1' and '200 items per page', and a 'Live Help' button.

Facility Management

Renaming your Facility,
Adding Payors, and
Uploading Documents.

Renaming Your Facility: On the personal info tab,
you can change the First/Last Name at anytime.

modio

Support Modio U New Features Settings Services Sign out

Team Forms Tracking Logins Tasks Notes

Modio Facility LLC FAC Personal Info last updated: 09/19/2019

Save

Prefix First Name Middle Name Last Name Suffix More Names (0) +

Provider Title Specialty List + Telemed Exp. Fluent languages +

Contact Information Emergency Contact (0) +

Work Email Personal Email Home Phone # Mobile Phone #

Home Address More Addresses (0) +

Address Address 2 City State

Zip/Postal Code County Country

Birth Information More Birth Info (0) +

Gender Date of Birth Birth City Birth State/Province

Birth County Birth Country Country of Citizenship Citizenship Type

Drop documents here

Live Help

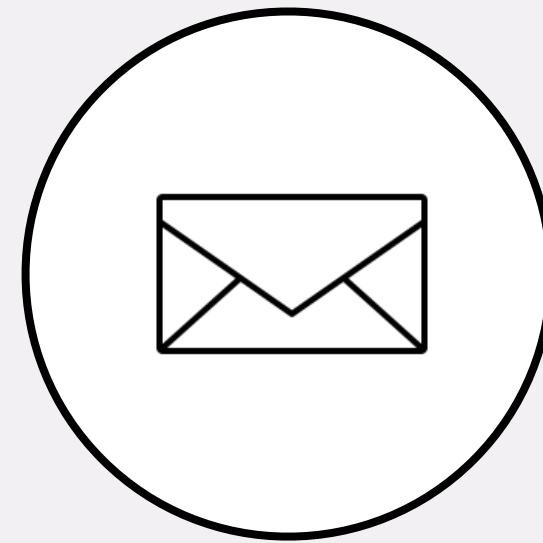
Healthcare Payors

Documents

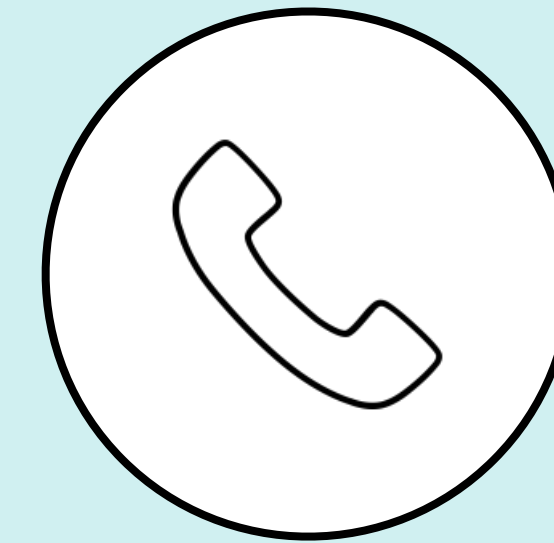
For additional questions or further training,
contact the Modio Team via:



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