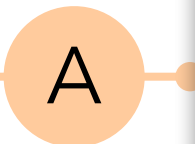




Tip Guide - Creating CV Job Aid

Option 1 - The Provider Profile Card.

To access it, click on the provider profile indicated in the image, either where the profile picture is within the circle or on the initials. This will open the modal box shown to the right. In the top right corner click on the word document icon.



Option 2 - Summary Section of a Profile. Open the provider profile and navigate to the Summary tab. In the upper right-hand corner, click on the document icon as shown in the image.

modio

Welcome Yasi Givechi

Support

Modio U

New Features

Sign out

TeamFormsTrackingLoginsTasksNotesReports

Modio Health Master Practice (DEMO) (San Francisco, CA)

Theophine Abakporo MD Summary

☒ Personal Info
 ☒ Education & Training
 ☒ Practice / Employer
 ☒ Facility Affiliations
 ☒ Work History
 ☒ Peer References
 ☒ Licensure
 ☐ Certifications
 ☐ Medical Malpractice
 ☒ Healthcare Payors
 ☒ Health Info
 ☒ Event Log
 ☒ CME

DocumentsSummary

Personal Info: Theophine Abakporo MD

Prefix	First Name	Middle Name	Last Name
	Theophine	David	Abakporo

Provider Title	Telemedicine Experience
MD - Medical Doctor	4 Years

Fluent Languages

English

Other Names

Name Type	Start Date	End Date	First Name	Middle Name	Last Name
Facility Owner Name			a	c	b

Marital Status

Contact Information

Work Email	Personal Email	Home Phone #	Mobile Phone #
theophoine.test@gmail.com	theophoine.test@gmail.com		7579393939

Home Address

Chat

A

B

Now that you have selected to generate the CV, a pop-up window will appear. There are checkbox options for you to customize what information to include or exclude on the CV. This image is an example of how the options will display in V1.

By checking or unchecking the boxes shown here, customize what is or isn't included in the CV. When you are ready to generate the CV, simply click **save**, and it will be generated as a Word document.

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TeamFormsTrackingLoginsTasksNotesReports

Modio Health Master Practice (DEMO) (San Francisco, CA)

Personal Info

Education & Training

Practice / Employer

Facility Affiliations

Work History

Peer References

Licensure

Certifications

Medical Malpractice

Healthcare Payors

Health Info

Event Log

CME

Documents

Summary

Drop documents here or
Click here to browse

Accepted file formats:
pdf, docx, txt, rtf, gif, jpg, png

Personal Info: Theophine Abakporo

Prefix

Provider Title

Fluent Languages

Other Names

Name Type

Marital Status

Contact Information

Work Email

Home Address

Address

Zip/Postal Code

Birth Information

Gender

MD - Medical Doctor

English

Facility Owner Name

theophoine.test@gmail.com

103 Station Place Way

23456-

Male

Malpractice

Education & Training

Professional School

Fellowships

Residencies

Internships

Other Education

Training

Practice/Employer

Practice/Employer

Work History

Work History

Military Experience

Facility Affiliations

Primary & Other Affiliations

Facility Affiliations

Peer References

Peer References

Cedars Sinai Medical Center North Tower (Los Angeles, CA)

AdventHealth Winter Garden (Winter Garden, FL)

Banner - University Medical Center Family Medicine Clinic (Phoenix, AZ)

Cabinet Peaks Medical Center (Libby, MT)

Canyon Vista Medical Center (Sierra Vista, AZ)

Duke Raleigh Hospital (Raleigh, NC)

Eastern New Mexico Medical Center (Roswell, NM)

EVMS Infectious Disease (Norfolk, VA)

Heart Hospital of New Mexico (Albuquerque, NM)

Intermountain Health Care - Budge Clinic (Logan, UT)

Jamaica Hospital Medical Center (Richmond Hill, NY)

Tennova Healthcare - Harton (Tullahoma, TN)

WakeMed Cary Hospital (Cary, NC)

Sentara Medical Center

Cancel

Save

Welcome Yasi GivechiSupportModio UNew FeaturesSign out

Last Name

Abakporo

Middle Name

c

Last Name

b

Mobile Phone #

7579393939

State

Virginia

Birth State

chat

V2 has one location to generate a CV.

Step 1 - Open V2 and click on the "Provider Info" tab.

Step 2 - Navigate to the Provider Info grid under the Provider Info tab

Step 3 - Right-click on the provider's name for whom you wish to generate the CV, and select the appropriate option from the menu as shown in the image.

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New FeaturesModio USupportCierra Denning | OneView® Trainer

TeamFormsTrackingLoginsTasksNotesReports

Modio University(Virginia Beach, VA)

Add Provider +

All Providers

Search a Provider Name or NPI...

Sections

Provider InfoCAQHLicensureActions & ExclusionsCertificationsEducation & TrainingWork ExperienceMalpractice InsuranceDocuments

Provider Info60 Total

Provider Name	Title	Primary Specialty	NPI #	Work Email	Personal Email	Mobile Phone #	Tags	Actions
Snow, John	MD	Dermatology	1801007265	john.snow@modio.email			Dermatology	
Mann, Bernie	MD	Family Medicine	1999999991	bjseholmes@gmail.com		(111) 111-1111		
Clifford, Thomas	MD	Obstetrics and Gynec...	1659311579	tom.clifford@modio.email	Test@gmail.com		Brandon	
Quinn, Michael	MD	Radiology	1568453348	michael.quinn@modio.em...		(212) 222-2222		
Group/Organization Name		Specialty	1111111111	modiouniversitymaster@m...	thomas.addesso@modioh...	(111) 111-1111	Colorado, Derm	
Holmes, Brandon		General Surgery	9999999999	testing99823@gmail.com	brandon.holmes@modioh...	(801) 546-2136	Brandon	
Boy, Tommy		Family Nurse Practitio...	8888888888	tommy.boy@modiohealth...	tommyemail@fake.email	(801) 258-6580	FNP, Mid-Level P	
Parker, Jennifer		Family Medicine	1235332255	123456@email.com				
Mtuwa, George		Primary Care	7777666665	goldenpathhs@gmail.com	goldenpathhs@gmail.com	(317) 333-0740	Danessa	
Heath, Kirk		General Surgery	1184838286	kirk.heath123@modio.email			Onboarding, Lo	
Johnson, Dwayne		Obstetrics	1841379187	therock76587578@modio.e...	brandon@gmail.com	(801) 888-8888		

A

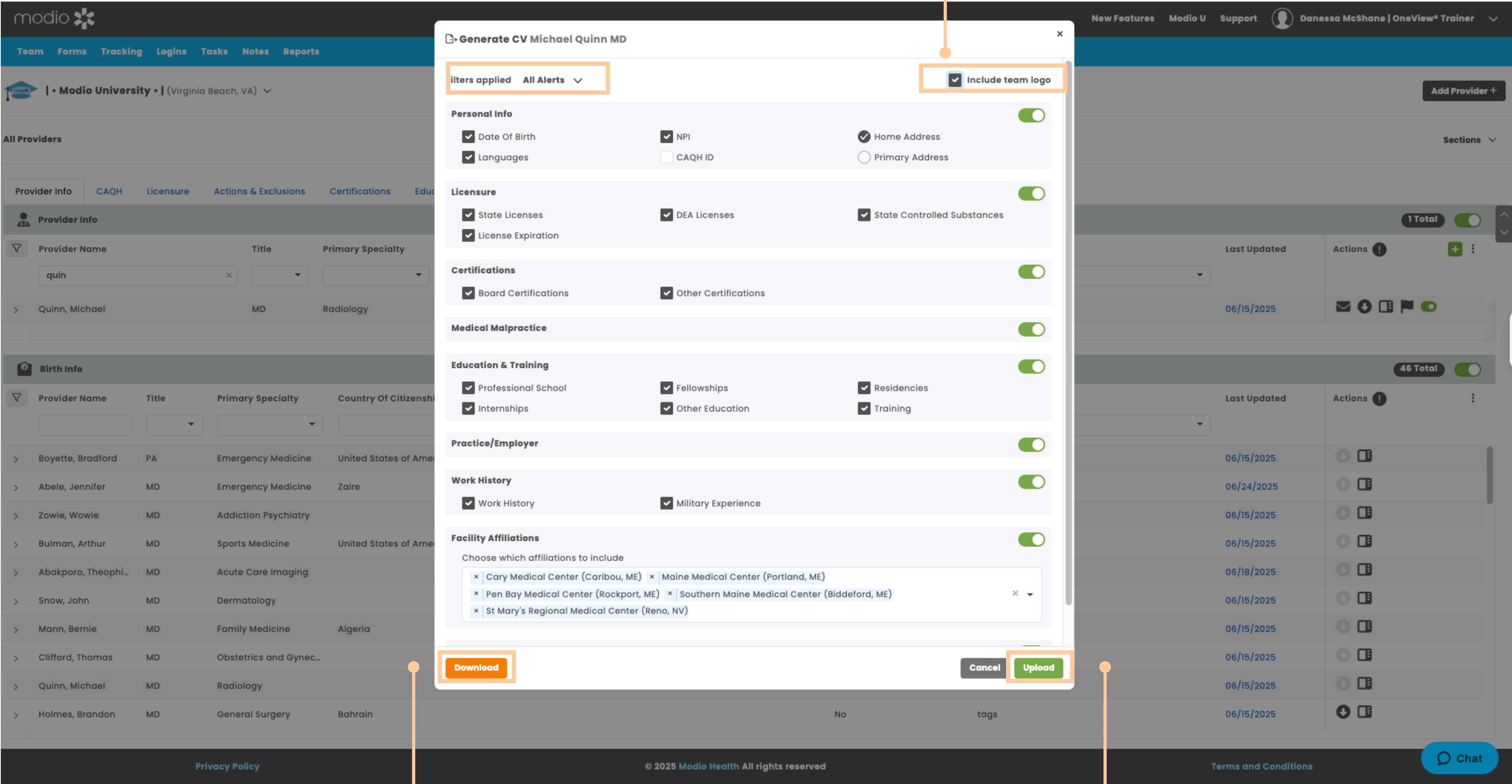
B

C

Generate CV

V2 has one location to generate a CV (Cont.)

After selecting the option to generate the CV, a pop-up window will appear. This window includes checkbox options for customizing the information to be included or excluded on the CV. Once you have made your selections, you may choose either options A or B.




A. **"Download"** to generate the CV as a Word document, or select

B. **"Upload"** to save the CV directly to the provider's profile. Examples shown in image.

C. Check the **"Include team logo"** box to include your team's logo on the CV.

After selecting the option to include the team logo, it will appear at the top of each page of the CV.

Helpful Tip: If you would like to change/update your team’s logo, please reach out to **support@modiohealth.com**



Michael Quinn, MD

2122222222 | michael.quinn@modio_email

PERSONAL INFO

NPI

1568453348

STATE LICENSES

Expiration Date

UT 8819465-1205 (Expired)

01/31/2024

IN 01072635A (Expired)

10/31/2019

ME MD14760 (Active)

03/31/2022

NH 10567 (Active)

06/30/2025

DEA LICENSES

Expiration Date

UT BW8426442 (Active)

05/31/2027

UT AQ1894294 (Inactive)

04/30/2024

MEDICAL MALPRACTICE

The Insurance

01/01/2020 - 11/06/2024

9999 - Claims-made

PROFESSIONAL EDUCATION

Medical School

Albany Medical College, Albany, NY

Doctor of Medicine (MD)

FELLOWSHIP

Mallinckrodt Institute of Radiology, St Louis, MO

01/01/1997 - 01/01/1998

Nuclear Medicine

RESIDENCY

CV Revised June 26, 2025


CV Feature Tips (V2)

There are a few areas within the CV feature where additional clarification can help. One common example is selecting whether to include the **provider’s home address or primary practice address**. The **Primary Practice Address** is pulled from the practice marked as “**primary**” in the **Practice/Employer** section of the provider’s profile.

Please note: the system requires an email address to be listed in the primary practice record before the option to select the practice address becomes available. If the email is missing, it must be added through the facility record update report.

In the example images, the first shows a missing email, while the second shows the field after the email has been successfully added.



Facility Link 

Address

☒ Update address info from master record

Mailing Address?

Address

Address 2

City

State/Province

Zip/Postal Code

County


Country

Email

Phone #

Fax #



Facility Link 

Address

☒ Update address info from master record

Mailing Address?

Address

Address 2

City

State/Province

Zip/Postal Code

County

Country

Email

Phone #

Fax #

CV Feature Tips (V2)

In V2, you'll notice a slight change in terminology. While the selection works the same way, the address is pulled from the facility marked as the Primary Practice Address in the profile. The label in V2 has been simplified to "Primary Address", as shown in the example below.

You can also choose which Facility Affiliations are included on the CV. These are pulled from the Facility Affiliation section of the provider profile and appear as a list with an 'x' next to each entry. To exclude an affiliation, simply click the 'x' to remove it from the CV.

Pro Tip: The key to generating a complete and accurate CV is maintaining a detailed provider profile. The more up-to-date the information, the more robust the final CV output will be.

Generate CV Michael Quinn MD

Filters applied All Alerts

Include team logo

Personal Info

☒ Date Of Birth

☒ Languages

☒ NPI

☐ CAQH ID

☒ Home Address

☐ Primary Address

Licensure

☒ State Licenses

☒ License Expiration

☒ DEA Licenses

☒ State Controlled Substances

Certifications

☒ Board Certifications

☒ Other Certifications

Medical Malpractice

Education & Training

☒ Professional School

☒ Internships

☒ Fellowships

☒ Other Education

☒ Residencies

☒ Training

Practice/Employer

Work History

☒ Work History

☒ Military Experience

Facility Affiliations

Choose which affiliations to include

☒ Cary Medical Center (Caribou, ME)

☒ Pen Bay Medical Center (Rockport, ME)

☒ St Mary's Regional Medical Center (Reno, NV)

Download

Facility Affiliations

Primary & Other Affiliations

Facility Affiliations

Bend Surgery Center, LLC (Bend, OR)

Aakaish Healthcare LLC (Colchester, CT)

Baptist Health Medical Center - Little Rock (Little Rock, AR)

Canyon Vista Medical Center (Sierra Vista, AZ)

Cedars Sinai Medical Center North Tower (Los Angeles, CA)

Duke Raleigh Hospital (Raleigh, NC)

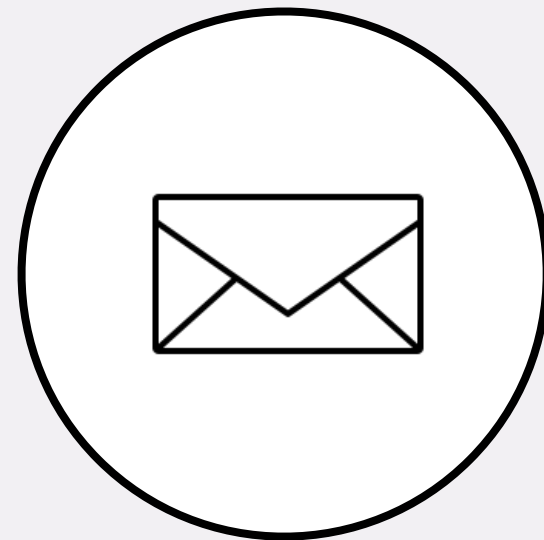
Duke Regional Hospital (Durham, NC)

UNC Cancer Hospital (Chapel Hill, NC)

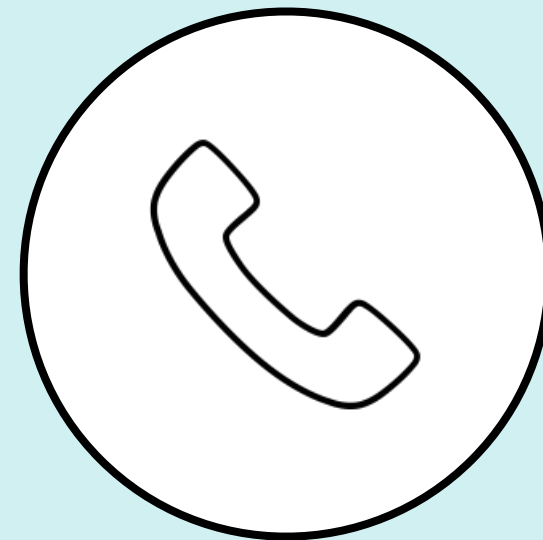
For additional questions or further training,
contact the Modio Team:



Online:
Live Chat Support



Email:
support@modiohealth.com



Phone:
844.696.6346