

# OneView

Tip Guide: Find Feature - State License Look Up

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# The License Lookup Feature within Modio's OneView

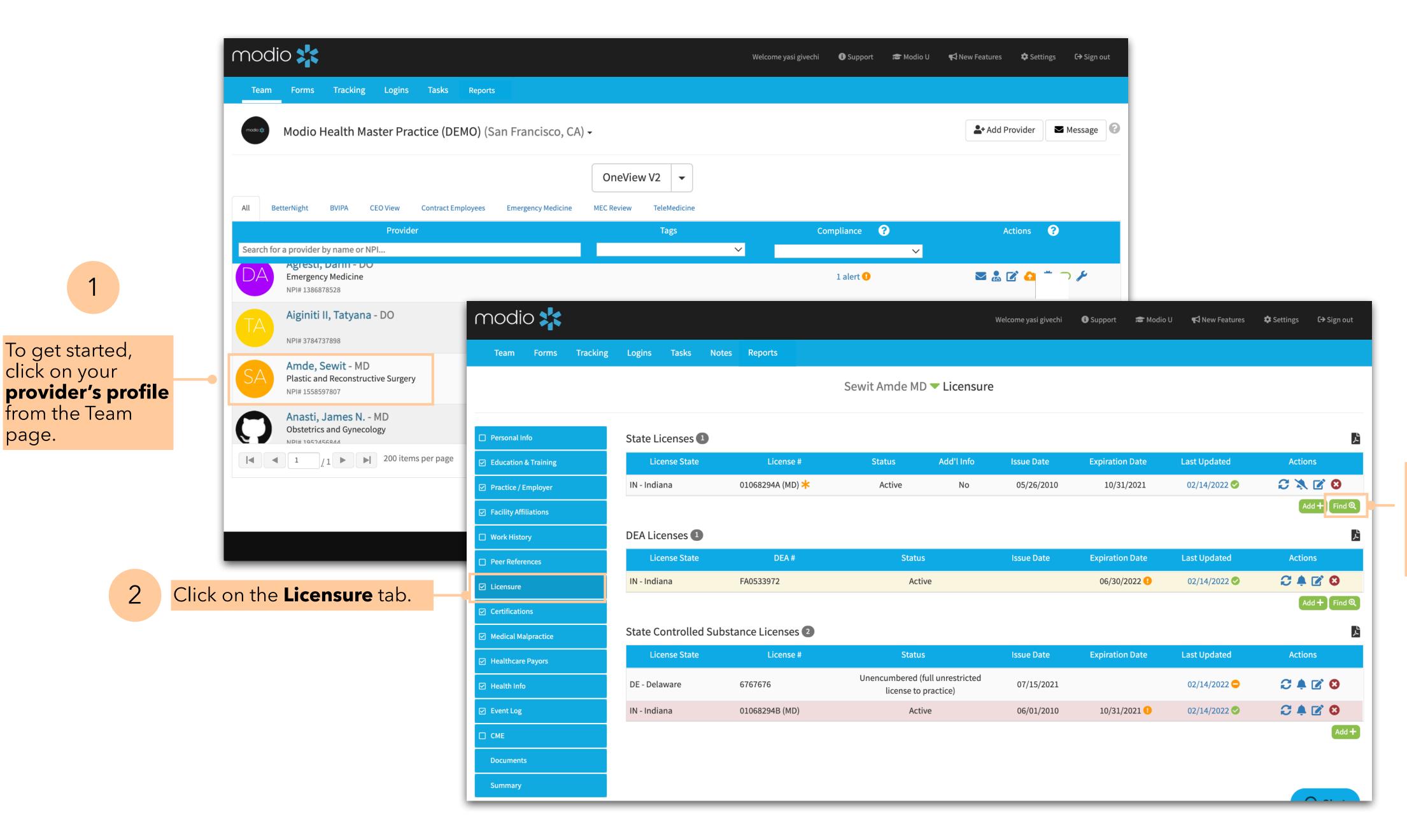
# Introduction

- Modio's OneView system searches for provider licensure using FSMB's Physician Data Center master file through the upgraded Find feature. This feature is available for providers with an MD, DO, PA, or PA-C professional title.
- Every month, we receive a new master file from FSMB that contains state licensure data for the titles above. Using your provider's NPI number (or their name and title, if NPI is not stored on the profile), we can search this file to show you licenses that aren't yet listed in OneView.

# How to run a successful license lookup:

- Locate a provider who holds an MD, DO, PA, or PA-C professional title. Unfortunately, FSMB does not provide nursing data, so those providers cannot be found using this feature.
- For best results, ensure that the provider has an individual NPI stored in the Personal Info section. If no NPI exists, we can still run a search, but you may see licenses in the results that do not belong to your provider.

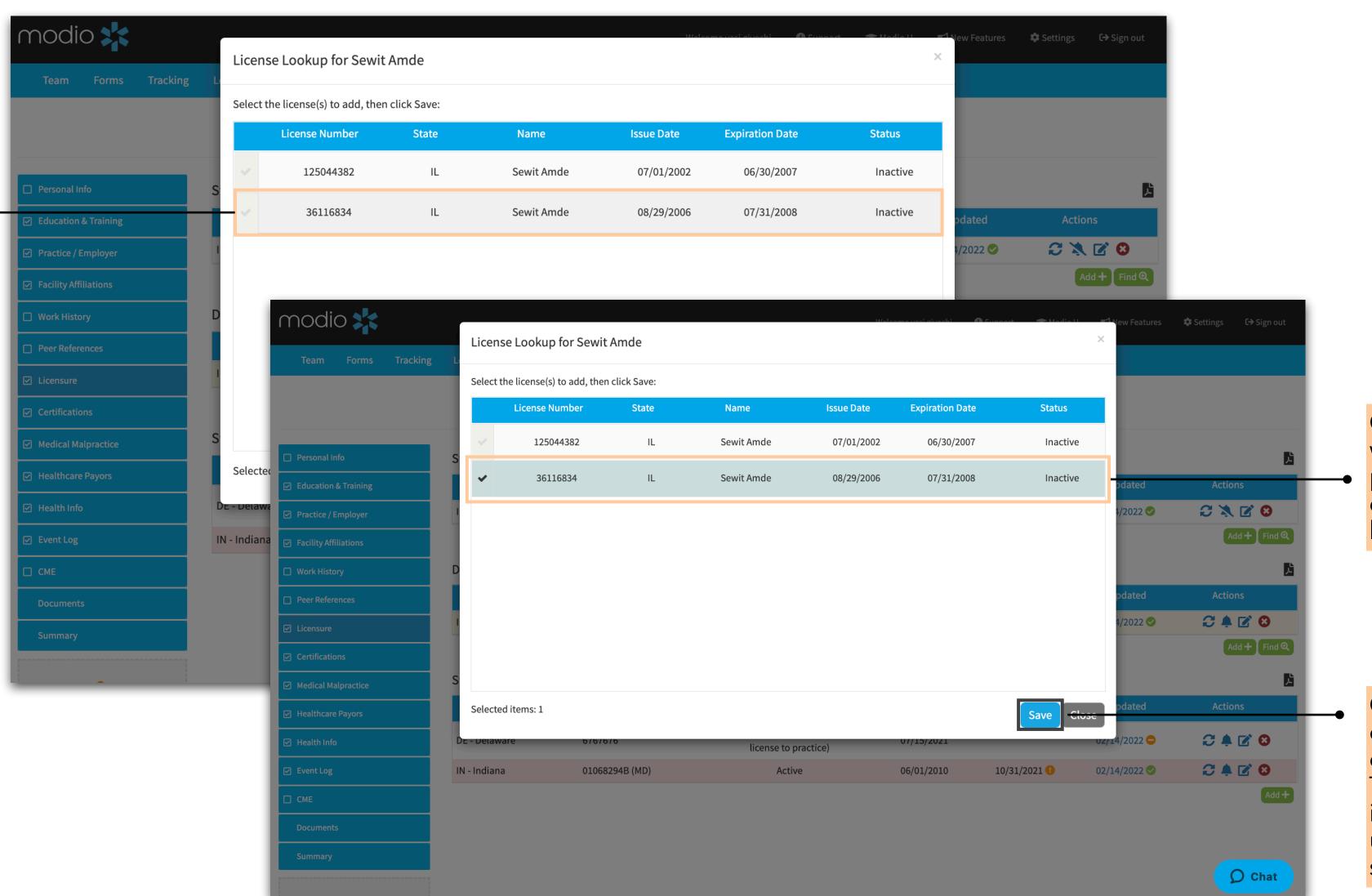




Look for the **Find** button underneath the State Licenses section.



When you click on the **Find** button, the search will launch automatically - you don't need to enter any data to get started. If any licenses are found for your provider, you'll see a list of results containing the license number, state, provider name, issue date, expiration date, and status.



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Click on any **license** you want to save to the provider's profile. You can select as many licenses as you want.

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Click the **Save** button once you've selected all of the licenses you want. These will be inserted into the provider's profile under the State Licenses section.

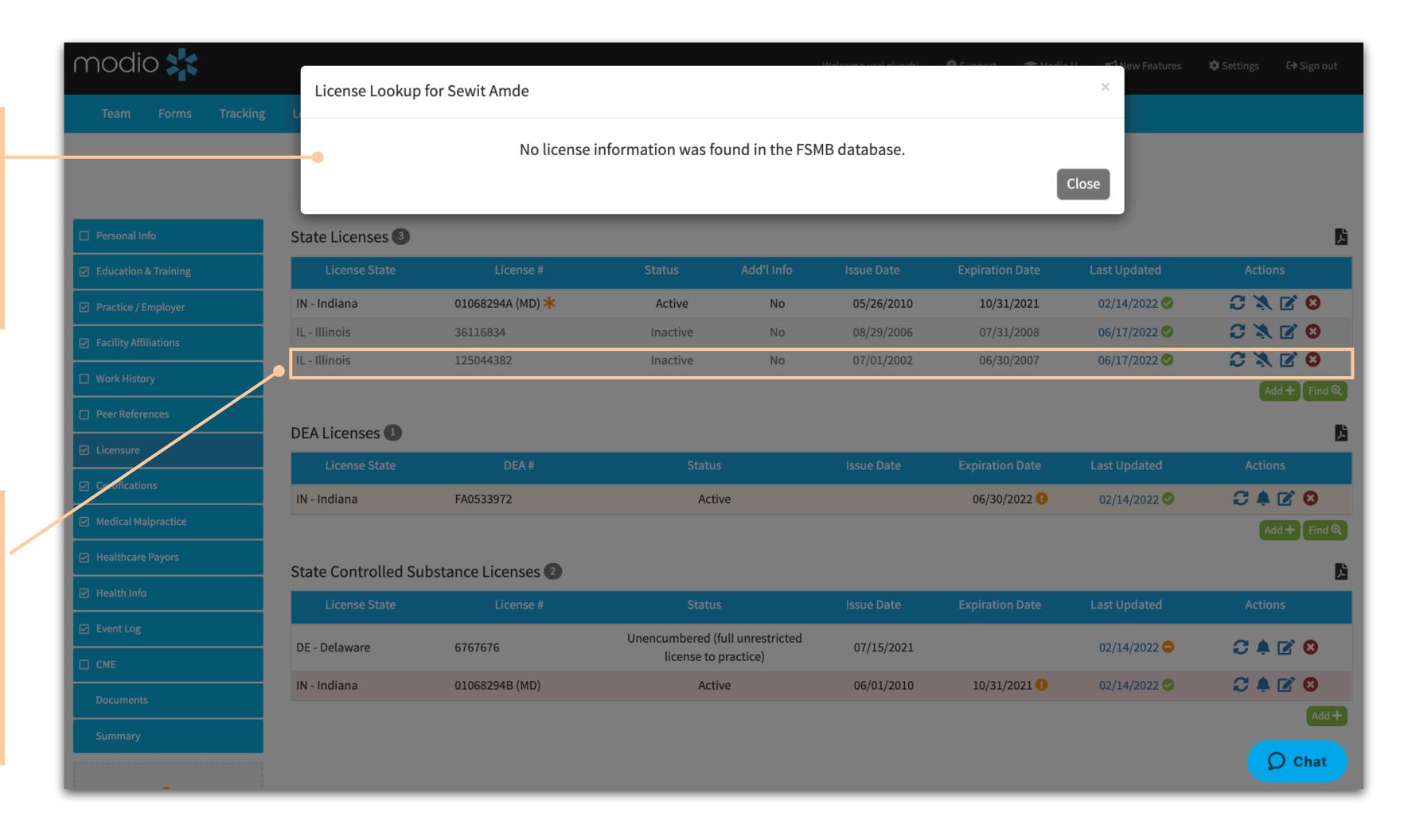
\*Note: FSMB will only look for and show licenses that don't exist on the provider's profile yet. You can always drag the modal to the side to compare it against the licenses that are already saved.

If no results are found for your provider, you'll see a message indicating that no licenses were returned.

Remember that the search will be more accurate if there is an NPI stored on your provider's profile.

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Once you save licenses from the Find function to the provider's profile, you can then run our state-level Carbon updaters to get even more data about each license. Note that FSMB does not know the title for each license, so we recommend inserting the appropriate title before you click on the Carbon updater.



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General Surgery

License Type

State Licenses

\_\_\_\_ > MD

 $\Box$  >

 $\Box$   $\rightarrow$ 

Team Forms Tracking Logins Tasks Notes Reports

Modio Health Master Practice (DEMO) (San Francisco, CA) V

License

12345789

Privacy Policy

0101241891 ≭ 🔒

2015-02245 🔒 No

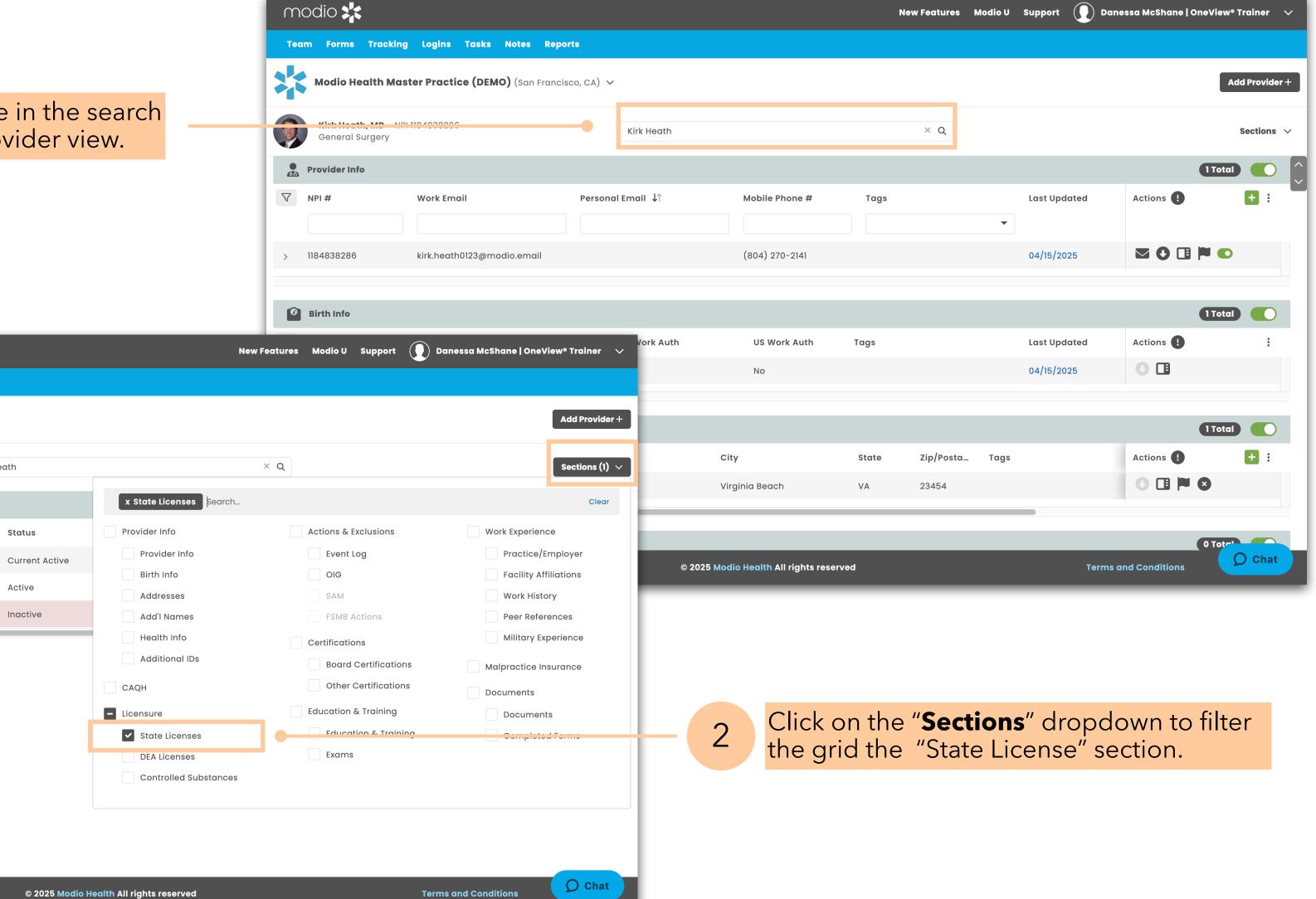


Type your provider's name in the search bar to switch to single provider view.

Kirk Heath

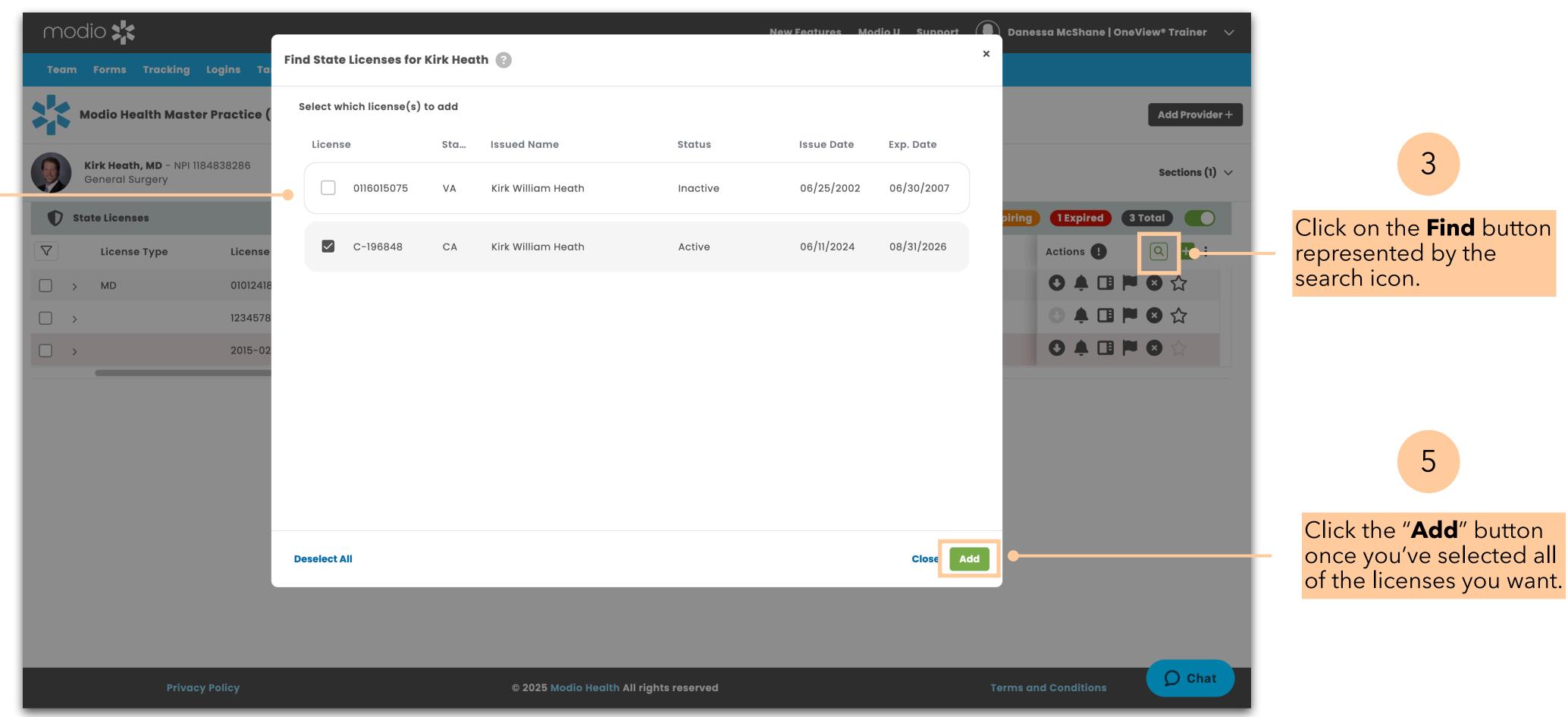
Active

Inactive





Select any license that you would like to save to the provider's profile.



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# **Frequently Asked Questions**



#### Q: Can I trust FSMB as a data source?

A: Yes! FSMB data is considered primary source and is informed by each state medical board. FSMB is NCQA certified and meets primary source equivalent requirements under TJC and URAC guidelines. You can learn more about FSMB here: <a href="https://www.fsmb.org/PDC/pdc-faq/">https://www.fsmb.org/PDC/pdc-faq/</a>

### Q: Why can't I run the search for non-MD, DO, or PA providers?

A: Unfortunately, FSMB only provides info for providers with those specific titles. We're always looking for new data sources, so we hope to provide support for more titles in the future.

## Q: What happens if I don't have an NPI for my provider on file?

A: The Find feature will still run, but we'll use the provider's first and last name and title to run the search instead. This means that you may see results for other people who have the same name and title as your provider, so you will need to be careful about saving these licenses. If you run Find with an NPI on file, good news! You can trust that the licenses are linked to that provider's NPI.

## Q: My provider has an NPI on file, but the license that was returned doesn't belong to the provider.

A: While this should be a rare occurrence, it is always possible that a data error occurred sometime between the license info being sent by the board, and FSMB sending us their master file. If you encounter a license that belongs to a different person after searching for a provider with an NPI on file, please notify Modio Support so that we can reach out to FSMB and have the error rectified.

#### Q: How fresh is the FSMB data?

A: We receive new data from FSMB on the 2nd Thursday of every month, and load it to our database within 24 hours. FSMB receives data from medical boards on a regular basis, but each board sends their data at a different cadence. Typically, you can expect that license data will be refreshed at least once per month per each board.

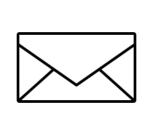


For additional questions or further training, contact the Modio Team:



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